

12. APPROVED DISAPPROVED

Oliver S. JyL 3/31/2010
Chief Procurement Officer Date

13. P.E. No. DA-029-1/K
am.d.2

**GENESYS
DESIGN
GROUP**
INCORPORATED

ARCHITECTURE
PLANNING
INTERIOR DESIGN

Alan Y. Tarumoto

P.O. Box 61328
Honolulu, Hawaii 96839
Phone (808) 258-3459
Fax (808) 734-3506

Revised 18 December 2009

State of Hawaii
Department of Hawaiian Home Lands
Land Development Division
P.O. Box 1879
Honolulu, Hawaii 96805

Attention: Kamuela Cobb-Adams / Colleen Marushige

Project: **LALAMILO PHASE 1
SOUTH KOHALA, ISLAND OF HAWAII
GDGI No. 20084**

Subject **FEE PROPOSAL FOR
ARCHITECTURAL SERVICES**

Dear Kamuela / Colleen,

We are pleased to have the opportunity to submit our fee proposal for Additional Architectural Services for the abovementioned project.

This proposal is based upon the general scope of work and background information described in the following selected project documentation:

1. Telecon on 9 December 2009, with Colleen Marushige (DHHL) stating that DHHL plans to develop an additional 11 lots comprised of Lots 1, 8, 11, 12, 16, 20, 22, 25, 26, 28 and 30. Lots 24 and 33 will be Buyer-Built lots.
2. Telecon on 14 December 2009, with Guy Kohashi (Coastal Construction Co., Inc.) requesting a fee proposal to coordinate the effort to revise drawings to current understanding of scope of work.
3. Emailed Plot Plans from Coastal Construction Co., Inc. on 16 December 2009, consisting of Lots 1, 8, 11, 12, 16, 20, 22, 25, 26, 28 and 30.

DESIGN TEAM

We understand that the following design team will be comprised of:

Client: Department of Hawaiian Home Lands
Land Development Division
P.O. Box 1879
Honolulu, Hawaii 96805
Contact: Colleen Marushige (620-9288)
Email: colleen.y.marushige@hawaii.gov
Fax: 620-9299

Architect: Genesys Design Group Incorporated (GDGI)
P.O. Box 61328
Honolulu, Hawaii 96839
Contact: Alan Y. Tarumoto
Phone: 258-3459 Fax: 734-3506
Email: tyoung@douglasengineering.com

PROPOSED SCOPE OF SERVICES

1. On the Master Construction Set, revise Plot Plan on Sheet A0.2 to reflect the following:

Revise Lot 11 from Model M2 to Model M1R (clouded and dated).
Revise Lot 25 from Model M2R to Model M1R (clouded and dated).

Architectural & Project Management Fee \$250.00
2 Hours x \$125 / Hour
2. Update / Coordinate Plot Plan for Lot 1 with Okahara Associates to depict Model M-1 in lieu of Model M-2.

Architectural & Project Management Fee \$250.00
2 Hours x \$125 / Hour
3. Prepare MAR Submittal Plot Plan Exhibits for Lots 11, 20 and 25.

Architectural & Project Management Fee \$1,000.00
8 Hours x \$125 / Hour
(Includes CAD Consultant Services)
4. Prepare (3) Building Permit Submittal Packages* required to revise Lot 11 from Model M2 to Model M1R, revise Lot 20 from Model M-2 to Model M1R, and revise Lot 25 from Model M2R to Model M1R. Our fee is based on Coastal Construction Co., Inc. processing and paying for the Building Permits through the Kona Building Department.

Architectural & Project Management Fee \$3,000.00
24 Hours x \$125 / Hour
(Includes CAD Consultant Services)
5. Prepare Building Permit Submittal Package* for Lot 22 - Model M-1. Our fee is based on Coastal Construction Co., Inc. processing and paying for the Building Permits through the Kona Building Department.

Architectural & Project Management Fee \$500.00
4 Hours x \$125 / Hour

*Building Permit Submittal Package will include the following:

1. Building Permit Application,
2. Revision Letter to the Kona Building Department, when applicable,
3. Title Sheet with Revised Plot Plan,
4. Model M1 / M1R Plans,
5. Coordinate / Package Truss Shop Drawings and Structural Calculations as provided by others.
6. Assistance / Coordination with DHHL / Coastal Construction Co., Inc. in responding to Kona Building Department review comments during the Building Permit Processing Phase.
7. Project Management.

TOTAL FEE

\$5,000.00

WORK NOT INCLUDED

The total architectural and engineering fee does not include and is not limited to the provision and coordination with the following services and will be billed as additional services when required or requested by DHHL and / or other governmental agencies:

1. Civil Engineering Services and Related Work with the Provision and Coordination of Elevation Certificates and Other Flood Certifications,
2. Structural Engineering Services,
3. Mechanical Engineering Services,
4. Electrical Engineering Services,
5. Preparation of Plot Plans and other Exhibits for the MAR Submittal Aside From Lots 11, 20 and 25,
6. DHHL / Coastal Construction, Inc.- Initiated Value-Engineered Design Revisions to Drawings and Project Manual,
7. Building Permit Processing Services and Services to Provide Building Permit Submittals to Agencies Other Than the Kona Building Department,
8. Attendance at Progress Meetings Exceeding One Meeting / Month,
9. Working with Other Consultants not Listed in this Agreement.
10. Special Inspection Services Exceeding a Total of 35 Lots. A maximum of 35 lots are already covered under the current Contract.
11. Services to Resubmit Previously County-Approved Lot Packages for Building Permits.

We sincerely appreciate your interest in Genesys Design Group Incorporated for this project and look forward to your approval of this proposal. Should you have any questions at all concerning this proposal, please call me at 258-3459. If this meets with your approval, please sign and fax a copy to us for our records.

GENESYS
DESIGN
GROUP
INCORPORATED

Sincerely,



Alan Y. Tarumoto

Attachments 1 & 2

APPROVED & ACCEPTED

DEPARTMENT OF HAWAIIAN HOME LANDS

By: _____ Date: _____
Its: _____

ATTACHMENT 1

STANDARD CONDITIONS TO A/E AGREEMENT

A. Consultant Services

If necessary to engage subconsultants other than those listed in the agreement, GDGI's billing for their services will be 115% of their actual billing to GDGI.

B. Additional Services

Additional services beyond the basic scope described in the agreement will be billed on an hourly basis or as mutually agreed upon.

C. Payment Schedule

Billings will be prepared monthly or at the completion of the project, whichever is shorter. The State General Excise Tax (4.712%) will be added to all fees and expenses when applicable.

D. GDGI's professional services will be performed in accordance with generally accepted architectural/engineering practices. All liability claims for damage, costs of defense or expenses to be levied against GDGI, their employees, servants, agents, account of any design defects, errors or omissions will be limited to a sum not to exceed GDGI's net architectural fees for professional services.

E. Pursuant to Hawaii Administrative Rules, Title 16, Chapter 115, Professional Engineers, Architects, Surveyors and Landscape Architects (June 30, 1994)

"Observation of Construction" means conducting visits to the site by a licensed engineer, architect or landscape architect or qualified representatives working under the supervision of a licensed engineer, architect or landscape architect, as the case may require, to observe the progress and quality of the executed work and to determine, in general, if the work is proceeding in accordance with the contract documents. It is not required that they make exhaustive or continuous on-site observations to check the quality or quantity of work nor is it intended that the engineer, architect or landscape architect be responsible for construction means, methods, techniques, sequences, or procedures, or for safety precautions and programs in connection with the work.

June 1997

**ATTACHMENT 2
HOURLY RATE SCHEDULE**

ARCHITECT

P	Principal-in-Charge	\$ 125.00 (Normally \$150.00)
PA	Project Architect	\$ 125.00

Hawaii State Tax (4.712%) will be added to all professional fees, when applicable.