



07 NOV 13 21 52

# STATE PROCUREMENT OFFICE EMERGENCY PROCUREMENT REQUEST

1. TO: Chief Procurement Officer  
2. FROM: Health/State Laboratories Division

Department/Division/Agency

Pursuant to §103D-307, HRS, and Subchapter 10, Chapter 3-122, HAR, the Department requests approval for the following:

3. Date : November 6, 2007  
4. After the fact  YES  NO

5. Nature of the Emergency  
On Nov.4, 2007 at 4:30PM, a power outage caused two main exhaust fan motors and one Variable Speed Drive were destroyed at the Ewa Wing. Probable cause is a power outage which caused the loss of one of our three phase power supply. The emergency condition generates an immediate and critical need for the replacement of the equipment that cannot be met through normal procurement methods. Without the needed equipment, the continued functioning of the State Laboratories Division, the protection of property, health and safety of the employees and the public will seriously threatened.

6. Vendor: Honeywell Building Solution  
Address: 250 Ward Ave., Suite 100  
Honolulu, Hi 96814  
7. Price: \$34,000

8. Description of goods, services, or construction to be purchased (approximate amount)  
Replacement of two motors \$15,000, Variable Speed Drive \$7,000, Rental of Crane \$4,000, Labor \$ 8,000

9. Reason for Vendor Selection Honeywell is our current Heating, Ventilation and Air Conditioning (HVAC) vendor and is most familiar with our equipment. The two main Ewa wing fan motors and the variable Speed Drive being burnt out meant that no lab work can be done due to insufficient exhaust pressure in the labs. It was critical that these two motors be replaced as soon as possible to resume work at the laboratory.

10. Direct questions to: Roland Nishimura, Building Manager Phone: 453-6651

11. I certify that the information provided above is to the best of my knowledge, true and correct.

[Signature] 11/09/07  
Department Head or Designee Date

Reserved for SPO Use Only

12. Chief Procurement Officer's comments:  
This approval is based on the DOH's determination that these equipment needed to be replaced immediately for the proper operation of the laboratory and to ensure the safety of its employees.

13.  APPROVED  DISAPPROVED  NO ACTION REQUIRED  
[Signature] 11/13/07  
Chief Procurement Officer Date

14. E.P.No. 08-016-c