

STATE OF HAWAII
REQUEST FOR EMERGENCY PROCUREMENT

05 NOV 10 A 8:11

TO: Chief Procurement Officer
FROM: Health/State Laboratories Division/Central Services
(Department/Division/Agency)

STATE PROCUREMENT OFFICE
STATE OF HAWAII

Pursuant to §103D-307, HRS and Subchapter 10, Chapter 3-122, HAR, the Department requests approval for this emergency procurement.

Date: 11/4/2005	After the fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Nature of the Emergency: HECO power outage on Sunday, October 23, 2005, caused damage to our heating/air conditioning (HVAC) system. A burnt-out compressor at the reheat machine shorted out the entire emergency power circuit, which caused irreparable damage to: two variable speed drives (VFD) on the Diamond Head wing's main roof exhaust fans. Power outage almost completely shut-down the HVAC to the entire facility.	

Vendor: Honeywell International, Inc.	Amount: \$37,497.60 tax included
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Description of goods, services, or construction to be purchased: Repair and replace: one York compressor (ground freighted), including starter assembly; one 60 hp fan motor; and two 60 hp VFDs.
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Reason for Vendor Selection: Lowest quote: see attached SPO 10

Direct questions to: Roland J. Nishmura Phone: 453-6651

I certify that the information provided above is, to the best of my knowledge, true and correct.

Christine J. Jenkins, MD NOV - 9 2005
Department Head or Designee Date

Title (If other than Department Head)

Chief Procurement Officer's Comments: This approval is given based on the DOH's determination that heating/air conditioning system is necessary for the safety of the employees and to maintain specimens located within the laboratory.

APPROVED DISAPPROVED

Alan J. Fyfe 11/15/05
Chief Procurement Officer Date



STATE PROCUREMENT OFFICE

RECORD OF SMALL PURCHASE

1. Agency: DOH - State Laboratories Division 2 P.O. No. _____

3. Date: 11/4/2005 4. Project/Requisition/Work Order No. _____

5. This form is required for small purchases \$1,000 or more:
 Under \$1,000
 \$1,000 to under \$15,000
 \$15,000 to under \$25,000 (Attach form SPO-10A)

6. PART A. Description of good/service/construction:
Repair and replacement of one York compressor, including starter assembly; one 60 hp fan motor; and two 60 hp variable speed drives.

7. PART B. QUOTATIONS SOLICITED:

Table with 6 columns: SELECTION (Check Box), Vendor Name, Representative, Phone No, Date of Quote, Amount Quoted. Contains 5 rows of quotation data.

13. PART C. Justification for inability to obtain minimum three quotations, if applicable:

14. PART D. Justification for award made to other than lowest quotation:

Signature of Roland S. Nishimura, date NOV -4 2005, Employee soliciting quotations

Signature of Sandra Hair, date NOV -4 2005, Procurement Officer approval

FILE A COPY AS SUPPORTING DOCUMENTATION IN THE PROCUREMENT FILE.