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# STATE PROCUREMENT OFFICE EMERGENCY PROCUREMENT REQUEST

1. TO: Chief Procurement Officer

2. FROM: DBEDT/HHFDC/FMO

Department/Division/Agency

Pursuant to §103D-307, HRS, and Subchapter 10, Chapter 3-122, HAR, the Department requests approval for the following:

3. Date August 10, 2007

4. After the fact  YES  NO

5. Nature of the Emergency

Emergency Termite Treatment at Kamaaina Hale. Active, live termite infestation have been found in the kitchen cabinets and floors in all 24 buildings at Kamaaina Hale. Termite damaged cabinets and floors have created a health and safety problem at the project.

6. Vendor: Kona Terminix and Hawaii Affordable Properties, Inc.  
Address: 73-5574 Olowalu Street, Suite 12 P.O. Box 148  
Kailua-Kona, Hawaii 96740 Kealakekua, Hawaii, 96750

7. Price:  
\$175,000.00

8. Description of goods, services, or construction to be purchased

- 1) Termite treatment (tenting) of twenty four two-story apartment buildings built slab on grade with metal framing, plaster siding and metal shingle roofs. Termite treatment (ground) of twenty four two-story apartment buildings. Total land area is 6.8 acres, at Kamaaina Hale, Kailua-Kona, Hawaii 96740.
- 2) Managing Agent to assist with tenant relocation and relations, and repair of termite damage in units.

9. Reason for Vendor Selection

HHFDC staff and our managing agent informally contacted several vendors. Kona Terminix offered the best price of all vendors contacted. Vendor is also offering a 36 month (3 year) warranty on ground treatment work at no additional cost. The managing agent for the project is best able to assist with tenant relocation and relations, and has the knowledge of where to repair the termite damage.

10. Direct questions to: Cynthia Okubo

Phone: 587-0502

11. I certify that the information provided above is to the best of my knowledge, true and correct.

*[Signature]*

August 13, 2007

Department Head or Designee

Date

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12. Chief Procurement Officer's comments:

The termite problem was reported at least 10 months to HPA prior to this request and no corrective action was taken. This situation is a consequence of poor management and lack of timely proper response on the part of HHFDC and HPHA collectively, and are responsible for allowing the termite infestation to escalate. The emergency procurement process should not be used to rectify a situation that was preventable and caused by poor management. The current situation is now a health and safety issue for the residents of the units and therefore this emergency procurement is approved. However, subsequent requests of this nature will not be approved.

13.

APPROVED  DISAPPROVED  NO ACTION REQUIRED

*[Signature]*  
Chief Procurement Officer

8/16/07  
Date

14. E.P.No. 08-005-C