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State Procurement Office
10/27/2016

STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

TO: Chief Procurement Officer

FROM: Department of Transportation, Division of Highways, District of Maui
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: June 17 and 21, 2016	2. After-the-Fact: ☑ Yes ☐ No

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety. SDM 11/4/16
Route 360, Hana Hwy, at approximately mile marker 19.7 was closed due to a slide on ~~June~~ JULY 17, 2016. The same section of highway was again closed on ~~June~~ JULY 21, 2016 for the same reason. Both slides came from the mauka side and covered the roadway with debris, making the roadway impassable. The only available contractor in Hana is Cabral Excavating. Total roadway closures are a threat to the public welfare of the Hana community because the this is the only viable route in and out of the community

SDM 11/4/16

4. Vendor/Contractor/Service Provider Name: Cabral Excavation	5. Amount of Request: $ 6,500

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
The contractor assisted our forces from the Hana side to clear the area of debris and restore the slope to a satisfactory condition by utilizing an excavator to load material and haul it away in a dump truck. The excavator was also used to remove loose material from the slope.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.
In order to remove the debris from the roadway and open it to traffic as quickly as possible, we need to be able to work from both sides of the slide area. Since the slide area was beyond the Keanae Base Yard, state equipment was not able to get to the Hana side of the slide. Cabral Excavating is the only option available for this type of work in Hana.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	E-mail Address
Ferdinand Cajigal	*Highways, Maui*	*873-3535*	*ferdinand.cajigal@hawaii.gov*

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.

Department Head Signature — Date: 10.26.16

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Approval is granted based on the d partment's determination that immediate action was necessary to remove the debris off the roadway and to restore the slope on the mountain side so Hana Highway would reopen for the residents in Hana. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112 shall apply (i.e., vendor is required to provide proof of compliance and may use the Hawaii Compliance Express) for all contracts awarded, and the award is required to be posted on the Awards Reporting System. Copies of the HCE certificates and awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Stanton Mato at 586-0566, or email stanton.d.mato@hawaii.gov.

☒ Approved ☐ Disapproved ☐ No Action Required

Chief Procurement Officer Signature — *Date*: 11/7/16