



STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

16 SEP 27 12:53

ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

John Doe

FROM: Land and Natural Resources
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 8-1-16 to 9-15-16	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
---	--

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
 On July 31, 2016 Tropical Storm Darby hit Oahu and caused major damage in Moanalua Valley. Torrential rains in the area caused the stream to overflow the stream banks, top the bridges and cause major damage to the valley road. In at least 5 locations, the road was washed away and not driveable. Three major stream crossings were damaged to the point where there were 3 foot crevasses in the road.

4. Vendor/Contractor/Service Provider Name: Bacon Universal	5. Amount of Request: \$ 6,171.73
--	--------------------------------------

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
 Fixing this road immediately is critical as this road is the primary access for emergency personnel performing search and rescue and wildfire operations. Additionally, Moanalua Valley is a major artery for HECO to bring electricity to windward Oahu. There are no electrical power plants on that side of the island. Hence, this road is vital to service, maintain and repair crucial electrical infrastructure.
 The rental of a backhoe and mini excavator was required to begin road repairs.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.
 Hawthorne won the HiePRO for backhoe rental. However, as they did not have one available a backhoe was acquired from Bacon Universal instead. Bacon has won HiePRO contracts in the past. They are always HCE compliant, have quality machines and their weekly rental rates are among the cheapest around. In fact, they were the lowest bidder on a HiePRO for a similar backhoe machine. Their prices for miniexcavators are similarly competitive.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

<u>Name</u>	<u>Division/Agency</u>	<u>Phone Number</u>	<u>E-mail Address</u>
Ryan Peralta	DOFAW	973-9784	ryan.k.peralta@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.



 Department Head Signature

9/26/16

 Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's determination that fixing Moanalua Valley road, after Tropical Storm Darby hit Oahu, required immediate action as it created a threat to the public's health and safety. Pursuant to HRS §103D-310(c) and HAR §3-122-112, the procuring officer shall verify compliance (i.e. vendor is required to provide proof of compliance and may use the Hawaii Compliance Express) and the award is required to be posted on the Awards Reporting System. Copies of compliance and the award posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Stacey Kauleinamoku at 586-0571, or stacey.l.kauleinamoku@hawaii.gov.

- Approved Disapproved No Action Required



 Chief Procurement Officer Signature

10/10/16

 Date