



STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

RECEIVED

By STATE PROCUREMENT OFFICE at 2:46 pm, Aug 01, 2016

TO: Chief Procurement Officer

FROM: Agriculture/Agricultural Resource Management Division
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: July 25, 2016 to present
2. After-the-Fact: [X] Yes [ ] No

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
Tropical Storm Darby resulted in heavy rainfall, causing rocks and debris to clog the Honokaa-Paauilo Irrigation System's intakes and tunnels located deep in Waipio Valley. All irrigation water service has been cut off due to system clogging. Each day without water service increases the likelihood of crop damage/losses and loss of income for the farmers and ranchers who depend on the system for their livelihood.

4. Vendor/Contractor/Service Provider Name: K & S Helicopters, Inc., dba Paradise Helicopters
5. Amount of Request: \$ 10,000.00 Estimate - \$ 3,410.00 SAM 8/8/16

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
The service required is helicopter transport for the crew of the Island of Hawaii Irrigation Systems to fly to Waipio Valley on July 29, 2016. Access roads into the valley were damaged by Darby, preventing vehicular access. Hiking by foot into the valley will take approximately 3-1/2 to 4 hours each way. Transport by helicopter is necessary to provide more time for the crew to assess the situation, mitigate the problem(s), and restore irrigation water to the system users.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.
Pilot Calvin Dorn has flown for DOA projects in past years and is very familiar with the various sites in Waipio Valley. He has flown into the canyon, which is very narrow and over 2,000 feet down to the canyon floor.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

\*Point of contact (Place asterisk after name of person to contact for additional information.)

<u>Name</u>	<u>Division/Agency</u>	<u>Phone Number</u>	<u>E-mail Address</u>
Glenn Okamoto, P.E.	Agricultural Resource Mgt.	(808) 973-9436	Glenn.M.Okamoto@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.

Phygas Muiabulano Deas  
for Department Head Signature

7/29/16  
Date

**For Chief Procurement Officer Use Only**

Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's determination that immediate action was necessary to restore irrigation water services to the farmers and ranchers living in Waipio Valley. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to provide proof of compliance and may use the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. Copies of compliance and the awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Stanton Mato at 586-0566, or email stanton.d.mato@hawaii.gov.

Approved       Disapproved       No Action Required

[Signature]  
Chief Procurement Officer Signature      8/10/16  
Date