



STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

2016-2038
Received by
State Procurement Office
07/15/2016

TO: Chief Procurement Officer
FROM: Public Safety / Food Services
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 7/12/2016	2. After-the-Fact: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
The PSD issued an IFB (No. PSD 16-CPS/FS-39, Frozen Food for Correctional Facilities Statewide):
PNS: 5/3/2016 Open: 5/31/2016 2:00:00 PM Prelim Award: 6/30/16
Initial Award to Aala Meat: 7/1/16 Withdrawal by Aala Meat: 7/8/16 Award to P & E Foods: 7/8/16
Notice of Intent to Protest by Aala Meat: 7/12/16
Upon the receipt of Aala Meat Market's Notice of Intent to Protest, a notice of the procurement stay due to a protest was issued to the program and the vendor (P & E Foods).
The Food Services unit are responsible for the preparing of meals for all Correctional Facilities statewide, any shortage at any of the facilities can become a volatile event to inmates, and staff very quickly.

4. Vendor/Contractor/Service Provider Name: Various	5. Amount of Request: \$ 300,000.00/month
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6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
The frozen foods listed for the various facilities. The PSD is responsible for the care, custody and confinement of Hawaii's inmates. Meals are an integral component in maintaining a safety environment for both inmates and staff.
In addition there is a storm that could turn into a Hurricane and endanger the State of Hawaii, which in turn may have an adverse effect on supply routes to the outer islands from Oahu.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.
Due to the perishable nature of the goods, only those vendors with adequate storage and delivery service on the island of the correctional facility can be engaged.

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) appropriate written delegated procurement authority; 2) completed mandatory training; and 3) who SPO may contact for follow up inquiry, if any.

(Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	E-mail Address
Marc Yamamoto <i>msy 7/12/16</i>	ASO-PC	808-587-1215	<i>marc.s.yamamoto@hawaii.gov</i>
Michael Clack*	ASO-PC	808-587-1198	<i>michael.b.clack@hawaii.gov</i>

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.

Nolan Espinda

Department Head Signature

Jul 14, 2016

Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Request is disapproved as it does not meet the requirements for an emergency procurement, and is not an appropriate use of the emergency procurement provision. Emergency procurement is used when a situation is of an unusual or compelling urgency and creates a threat to life, public health, welfare, or safety, and requires immediate response, per HRS 103D-307. Department will conduct their own procurement for purchase of frozen foods and storage.

If there are any questions, please contact Kevin Takaesu at 586-0568, or email kevin.s.takaesu@hawaii.gov.

Approved

Disapproved

No Action Required

[Signature]
Chief Procurement Officer Signature

7/27/16
Date