

**STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT**

16 MAY 25 AIO:43

TO: Chief Procurement Officer

FROM: DLNR, Div. of Boating & Ocean Recreation
Name of Requesting Department

ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 4/19/16 through 4/21/16	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
---	--

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.

There was an underground leak in the 8" water main in the parking stalls and roadway Makai of the Waianae Small Boat Harbor office between Piers B and C near the crosswalk. The water main that was shut down for the B and C piers included the fire protection. It is important that the risk to the tenants is minimized by reducing the loss of water service as much as possible.

There are also commercial operators that use those slips. The commercial operators depend on the water service to maintain, sterilize and rinse and their vessels and the equipment that they rent to their customers. The majority of the commercial operators serve meals and snacks as part of their tours. The commercial operators need to maintain health standards by washing down and disinfecting the dining areas therefore having a water source is important to ensure safety.

4. Vendor/Contractor/Service Provider Name: Ideal Construction, Inc.	5. Amount of Request: \$ 18,346.40
---	---------------------------------------

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.

The contractor excavated the area to find the leak in the water main. The contractor then cut out the bad section of pipe and replaced it with new material. The contractor tested the line under pressure to make sure that the repair was satisfactory and that there were no other leaks.

The contractor replaced the cushioning layer of aggregate around the excavated line. The next step was the installation and compaction of base course in lifts so that there was a solid base for the paving. The final step was to restore the site by paving the area with asphalt.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.

The Contractor has a history of responding to emergencies quickly and fairly. We researched the work on the National Cost Estimator and they are costs are reasonable. We select them because they drop their projects to respond to us. They continue working on the repair until they restore service.

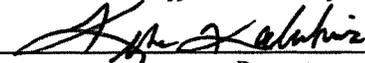
We have one of our people on site to monitor the work whenever there is a repair of this nature. The Contract does good work in a timely manner. It is because of these qualities that we continue to hire this Contractor for this type of repairs.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	E-mail Address
*Donald Ford 	DLNR, DBOR	808-216-5623	donald.f.ford@hawaii.gov
Edward R. Underwood 	DLNR/DBOR	587-1966	ed.r.underwood@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.


 Department Head Signature

5/24/16
 Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's determination that immediate action was necessary to repair the 8" water main leak at the Waianae Small Boat Harbor to restore water service to the affected boats and minimize any health risks to the general public using the facilities. Pursuant to HRS §103D-310(c) and HAR §3-122-112, the procuring officer shall verify compliance (i.e. vendor is required to provide proof of compliance and may use the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. Copies of compliance and awards posting are required to be documented in the procurement/contract file.

This is the fifth emergency procurement by DLNR/DBOR in FY 2016, in which Ideal Construction was the awarded vendor (see below):

REQUEST #	AMOUNT OF REQUEST
EP16-010SK	\$17,490
EP16-011C	\$19,803
EP16-040SK	\$18,283
EP16-041B	\$10,710
EP16-063B	\$18,346
TOTAL	\$121,925 (est.)

The State Procurement Office recommends the agency competitively solicit, using applicable procurement method (i.e. IFB) for 'emergency type services' as it appears to be an ongoing problem.

If there are any questions, please contact Bonnie Kahakui at 587-4702 or bonnie.a.kahakui@hawaii.gov.

Approved Disapproved No Action Required


 Chief Procurement Officer Signature 6/1/16
 Date