

STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

Received by
State Procurement Office
03/11/2016

TO: Chief Procurement Officer

FROM: HWY- KM
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 2/20/2016

2. After-the-Fact: Yes No

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.

On 2/20/16 KPD called at 2:50am that there's an accident on Kapule Hwy/Haoa/Halau intersection and traffic signal poles were down. Called Rusty but he can not go. Told him I'm going and let him know what are the damages. When reached the site the 2 poles were down to the roadway blocking south bound lane. Four police officers were at the scene directing traffic/detour roads. Went to the baseyard and called Kurt that I need guys to come and help remove debris. Called David to send guy to come and assist with the pole removal from the base. Ruzzel came and he used torch to cut the mast arm on both poles to load on the tractor trailer. Called Derek to send guys to come and put temporary stop sign at the intersection on Halau and Haoa side. Rusty called 3 different vendors American Electric, Wasa Electric and R.Electric. American and Wasa Electric can not do the work due to shortage of manpower. R.Electric is available with men to come and do the repair.

4. Vendor/Contractor/Service Provider Name:
R. Electric

5. Amount of Request:
\$ 20,518.00

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.

Traffic Signal Lights repair need to be repaired as soon as possible for public health and safety. These two traffic signal pole are located on a four way intersection and need to be repaired right away to prevent traffic mishap at this intersection. NOTE: All materials and labor will be charged to the driver/insurance company incurred on the repair of this 2 traffic signal pole. Materials and labor rendered by state highway maintenance crews will be added to this charge from R. Electric. Police Report Number-2016-01974.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.

Edward Lantry (ETST) called three different contractors (American Electric, Wasa Electric) were not available to do the work due to manpower shortage) R. Electric is the only contractor with men available to do the work.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	E-mail Address
Willy. S.Ortal	HWY-KM	808-241-3032	willy.s.ortal@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.



Department Head Signature

3.11.16

Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's determination that the two traffic signal poles that were knocked down created a threat to public health and safety for motorists traveling through the Kapule Highway/ Haaia/ Halau intersection on the island of Kauai which required immediate repair.

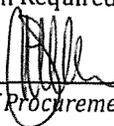
HRS Section 103D-310(c) and HAR section 3-122-112 shall apply (e.g., vendor is required to show proof of compliance and may use the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. Proof of compliance and awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Carey Ann Sasaki at 586-0575, or careyann.r.sasaki@hawaii.gov.

Approved

Disapproved

No Action Required



Chief Procurement Officer Signature

4/4/16

Date