



STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

16 MAR -7 A9:18

ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Defense, HIENG
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 23-24 JAN 2016	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
--	--

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
Due to galvanic corrosion, the tank of an undersink water heater burst and flooded one (1) main office, and four (4) adjoining office spaces in Building 306, Fort Ruger. Up to 3" of standing water was noted in the main office area before State Maintenance personnel could secure the water source. Although the immediate water flooding issue was mitigated by shutting off the intermediate valve and vaccuming up the standing water, the remaining soaked carpeting and base of the interior walls (drywall) created favorable conditions for black mold growth. This concern was validated by the contractor that was brought onboard, and by the health concern complaints that were raised by the smell of mold.

4. Vendor/Contractor/Service Provider Name: Ohana Environmental Construction, Inc.	5. Amount of Request: \$ 8,489.23
---	--------------------------------------

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
Due to concerns for black mold growth in the carpet and walls, the expedient removal of moisture was paramount. After several days of drying the spaces with space dehumidifiers and fans, the moisture levels on the walls (up to 12" above the floor) remained high. The water remediation contractor advised us that holes needed to be made in the walls to insert drying tubes, or portions of the wall removed, to enable the introduction of dry air into the wall cavity to accelerate the drying process of the walls. However, due to the presence of lead containing paint on the walls and asbestos in the cove base mastic, a HAZMAT contractor was required to perform this work.

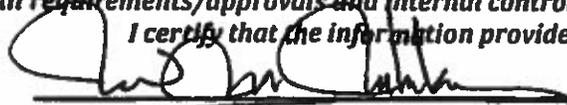
7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.
Having done satisfactory HAZMAT work for the State Department of Defense in the past, Ohana Environmental Construction, Inc. was contacted, and was able to start this work the next day.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	E-mail Address
Glenn S. Matsuda*	HIENG	808-672-1540	glenn.s.matsuda@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.



 Department Head Signature

3-9-16

 Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

The request is disapproved as it does not meet the requirements of an emergency procurement under 103D-307. Department must submit a Procurement Violation. SPO notes there were three awards by DOD to this vendor in 2014 and three awards in 2015. This will be the second award to this vendor in 2016. This constitutes a pattern of a continuing requirement. As such, DOD should procure these type of services using the appropriate procurement method and consider award as an indefinite quantity contract pursuant to HAR, Section 3-122-143. DOD should include its plans for such a procurement when submitting the Procurement Violation.

Should you have any questions, please contact Mara Smith at 587-4704 or mara.smith@hawaii.gov.

Approved Disapproved No Action Required



 Chief Procurement Officer Signature 3/9/16 Date