



Kahuku Ag Park, PS Failure

**STATE PROCUREMENT OFFICE  
EMERGENCY PROCUREMENT**

**Received by  
State Procurement Office  
01/26/2016**

TO: Chief Procurement Officer

FROM: Agriculture/Agricultural Resource Management Division  
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: Dec 22 to 24th, 2015

2. After-the-Fact:  Yes  No

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.

The reservoir wasn't filling with water because the pumps weren't working properly. The reservoir was empty for three days before DOA was notified. Farmers had already suffered crop damage and losses. Once notified, DOA immediately tried to get the pumps back in operation, but couldn't find the problem. Government services was interrupted and an immediate fix was necessary to prevent further crop losses.

4. Vendor/Contractor/Service Provider Name:

Pacific Electro-Mechanical, Inc.

5. Amount of Request:

\$ 440

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.

Pacific Electro-Mechanical, Inc. went to the pump station to trouble shoot the problem. It was necessary to get the pumps working again, so it can fill the reservoir, and supply water to the farmers.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.

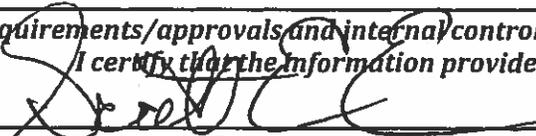
Pacific Electro-Mechanical, Inc. has experience working on this system.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

\*Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	E-mail Address
Gordon Chong	Agricultural Resource	973-1123	gordon.w.chong@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.

  
 \_\_\_\_\_  
 Department Head Signature

1-25-16  
 \_\_\_\_\_  
 Date

**For Chief Procurement Officer Use Only**

Chief Procurement Officer (CPO) Comments:

This request is disapproved as it does not meet the requirements of an emergency procurement. Emergency procurement is used when a situation is unanticipated, of an unusual or compelling urgency and creates a threat to life, public health, welfare, or safety by reason of major natural disaster, epidemic, riot or fire, and requires immediate response. A contract for routine repairs and maintenance should be established to manage the aging water pumps.

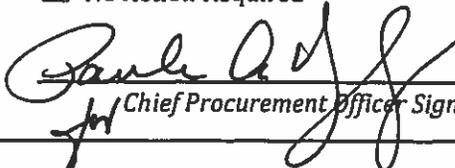
The department is advised to submit form SPO-016 Procurement Violation to request after-the-fact payment for the vendor and provide corrective action(s) for approval.

If there are any questions, please contact Carey Ann Sasaki at 586-0575, or careyann.r.sasaki@hawaii.gov.

Approved

Disapproved

No Action Required

  
 \_\_\_\_\_  
 Chief Procurement Officer Signature

2-11-2016  
 \_\_\_\_\_  
 Date