



STATE PROCUREMENT OFFICE  
EMERGENCY PROCUREMENT

16 JAN -8 A7:52

TO: Chief Procurement Officer

FROM: Dept. of Land & Natural Resources  
*Name of Requesting Department*

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 10/12/15 to 10/13/15	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
--	--

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.  
There was an underground leak in the main waterline at Haleiwa SBH. The leak was in an area above a retaining wall. There is a sidewalk leading to slips next to the wall. There is an electrical conduit above the water main. In this case the electrical and water lines cross. We deal with the loss of a utility as an emergency. In this case there was the possibility of having two utilities go out as well having structural damage to the retaining wall and the sea wall

4. Vendor/Contractor/Service Provider Name: Ideal Construction, Inc.	5. Amount of Request: \$ 10,709.98
---	---------------------------------------

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.  
Any reasonable person deals with a loss of a utility as an emergency. We treat this as an emergency especially since the damage is unknown. The duration of the leak and the severity of the damage to the surrounding structure are unknown until we can actually dig and look at it.  
The harbor road a retaining wall that supports the shoulder of the City and County road are above the area of the leak. There is also an electrical building and the utility poles along the road. Since we do not know the extent of the damage we can only assume that portions of our property are damaged. We are aware that we need to minimize the damage to our property since it may adversely affect neighboring properties and utilities.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.  
The Contractor has a history of responding to emergencies quickly and fairly. We researched the work on the National Cost Estimator and they are costs are reasonable. We select them because they drop their projects to respond to us. They continue working on the repair until they restore service.  
We have one of our people on site to monitor the work whenever there is a repair of this nature. The Contractor does good work in a timely manner. It is because of these qualities that we continue to hire this Contractor for this type of repairs.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

\*Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	E-mail Address
Donald F Ford <i>DF</i>	DLNR DBOR	808-216-5623	donald.f.ford@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.

*[Signature]*  
 \_\_\_\_\_  
 Department Head Signature

*12/31/15*  
 \_\_\_\_\_  
 Date

**For Chief Procurement Officer Use Only**

Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's determination that immediate action was necessary to repair a broken water line to prevent further damage to State property and to minimize health and safety concerns to the general public and state employees. This approval is for the solicitation process only. Pursuant to HRS section 103D-310(c) and HAR section 3-122-112, the procuring officer shall verify compliance (i.e., vendor is required to provide proof of compliance and may use the Hawaii Compliance Express) for all contracts awarded, and award is required to be posted on the Awards Reporting System. Copies of compliance and the awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or [bonnie.a.kahakui@hawaii.gov](mailto:bonnie.a.kahakui@hawaii.gov).

- Approved     
  Disapproved     
  No Action Required

*[Signature]*  
 \_\_\_\_\_  
 Chief Procurement Officer Signature

*1/22/16*  
 \_\_\_\_\_  
 Date