



STATE PROCUREMENT OFFICE  
EMERGENCY PROCUREMENT

15 OCT 29 A10:51

ADMINISTRATION  
STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Transportation  
*Name of Requesting Department*

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 15-Oct-15	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.  
Raw sewage leak from the floor drain in the air conditioner chiller room.

4. Vendor/Contractor/Service Provider Name: Ohana Enviromental Construction Inc.	5. Amount of Request: \$ <del>20,735.78</del> 17,935.78 <i>OKK</i> 1-12-16
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6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.  
Contractor to furnish labor, materials and equipment to complete the following: 1. Vacum all sewage waste water and solids from concrete floor in Chiller Room. 2. Place all waste water and solids into containers for onsite disposal at ITO waste water disposal facility. 3. Wash entire concrete floor with Anti Bacterial Cleaner, Rinse floor with clean water, vacum all wast water from floor and apply a second coating of anti bacterial cleaning solution, allow to dry. 4. Hepa vacum dry concrete floor than apply a coat of anti bacterial deodorizer to concrete floor, allow to dry. 5. Work to be done starting Friday October 16, 2015. All labor based on current Davis/Bacon overtime wate rate. \$ 17,935.78 tax included. Provide independent Pre and Post Bacterial Test before and after cleaning: \$2,800.00 tax included.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.  
Have used this vendor previously to do enviromental cleaning. Due to the nature of emergency, it is urgent that the spill be cleaned. There is no time to search for other vendors. Vendor also has a Certificate of Vendor Compliance from Hawaii Compliance Express.

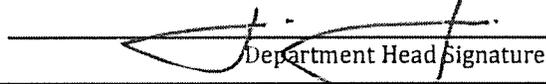
Hilo International Airport

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

\*Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	E-mail Address
Tiffinie C. Smith	DOT Airports	(808) 961-9304	tiffinie.c.smith@hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.**

  
 Department Head Signature

10.28.15  
 Date

**For Chief Procurement Officer Use Only**

Chief Procurement Officer (CPO) Comments:

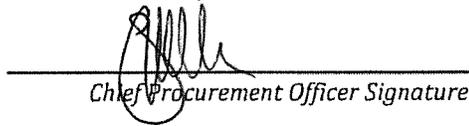
Approval is granted based on the department's determination that immediate action was necessary to obtain services to clean up after a raw sewage leak, which could have become a threat to public health and safety. This approval is for the solicitation process only, HRS Section 103D-310(c) and HAR Section 3-122-112 shall apply (i.e., vendor is required to provide proof of compliance and may use the Hawaii Compliance Express) and the award is required to be posted on the Awards Reporting System. Copies of compliance and the awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Donn Tsuruda-Kashiwabara at 586-0565 or email donna.tsuruda-kashiwabara@hawaii.gov.

Approved

Disapproved

No Action Required

  
 Chief Procurement Officer Signature

1/14/16  
 Date