

**STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT**

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STATE PROCUREMENT OFFICE
11/27/2015

TO: Chief Procurement Officer

FROM: DOT / AIRPORTS DIVISION / ENGINEERING BRANCH
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 10/21/2015	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
Multiple sections of the third floor ceilings collapsed at Gates 33 and 34 due to roof leaks and extremely heavy condensation on the air conditioning (AC) ducts. There is a possible mold issue because of the moisture present on the remaining ceiling tiles and plaster soffits.

4. Vendor/Contractor/Service Provider Name: Ralph S. Inouye Co., LTD.	5. Amount of Request: \$ 900,000.00
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6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
During the past 4 months the weather pattern has been extremely humid and rainy with multiple days of stormy conditions. Both the roof and AC ducts are about 25 years old. The roof started leaking during this period and the insulation inside the ducts has degraded to the point of failure allowing heavy condensation on the exterior surfaces. The space above the ceiling also allows too much moist outside air into the area. Musty odors and a visual inspection revealed the possibility of a mold issue. Hence, repairs must be completed immediately to prevent further collapses and the spread of infectious mold spores. Work include roof repairs, new ceilings and soffits, re-insulated duct, mold abatement, closing off the space above the ceiling to the outside air, and related electrical and mechanical work.

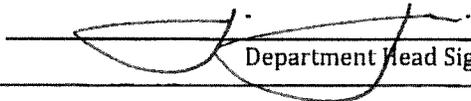
7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.
Ralph S. Inouye Co., LTD. (RSI) was chosen to do the work because they already have a presence at the airport working on the new roadway canopy project. They are also familiar with the Ewa Concourse since they are the contractor that constructed the sterile corridor 4 years ago in the same area and are the most familiar with the Gate 33 and 34 area. In addition, bringing in another contractor would take at least 3 weeks to mobilize because of the required security clearances needed to work at the airport.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

<u>Name</u>	<u>Division/Agency</u>	<u>Phone Number</u>	<u>E-mail Address</u>
Wesley Shiroma	DOT/Airports Division	838-8807	wesley.r.shiroma@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.



 Department Head Signature

11-25-15

 Date

For Chief Procurement Officer Use Only

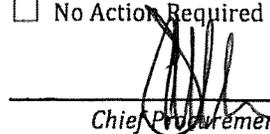
Chief Procurement Officer (CPO) Comments:

Approval is granted based on the Department's determination that immediate action was necessary to repair the collapsed ceilings at Gates 33 & 34 at Honolulu International Airport. The damages and presence of mold was a threat to public health and safety. The Department has determined that every line item requested under this request is a valid repair under the emergency procurement definition that has to occur due to a real and evident threat to public health and safety, none of which could be procured separately.

This approval is for the solicitation process only, HRS Section 103D-310(c) and HAR Section 3-122-112 shall apply (i.e., vendor is required to provide proof of compliance and may use the Hawaii Compliance Express) and the award is required to be posted on the Awards Reporting System. Copies of compliance and the awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Bonnie Kahakui at 587-4702 or bonnie.a.kahakui@hawaii.gov.

Approved Disapproved No Action Required



 Chief Procurement Officer Signature

12/15/15

 Date