

STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

15 SEP 14 P1:16

ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Agriculture
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 29-Jul-15	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
 A sinkhole had developed in the intersection of Road A and Road B, at the Kahuku Agricultural Park. This sinkhole became a potential driving hazard for Tenants of the park. A 12-inch drain hole was observed in the asphalt pavement, and our field investigation confirmed there was a void beneath the pavement. The void was approximately 36 inches in diameter, below the pavement. All the base course and sub base course below the asphalt pavement, had eroded away. We determined there was failure in the concrete culvert below, which caused this sinkhole.

4. Vendor/Contractor/Service Provider Name: Royal Contracting Company, Ltd.	5. Amount of Request: \$ 8772
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6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
 Royal Contracting Company provided construction materials, manpower, and equipment to repair the culvert and road. Work included sawcutting the existing pavement, excavating to below the culvert, installing formwork including rebars, pouring concrete, backfilling, installing sub base and base course, and installing new asphalt pavement. Delaying mitigation work could have led to catastrophic failure of the road and threaten the health and safety of roadway users.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.
 Royal Contracting Company was selected because they had equipment readily available, could respond immediately, and had experience repairing roads at the Kahuku Agricultural Park. Royal Contracting Company previously repaired a ruptured pipeline in Road A.

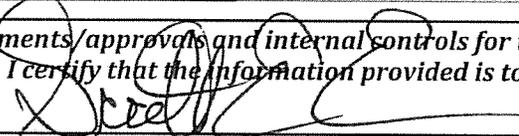
Kahuku Agricultural Park

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

<u>Name</u>	<u>Division/Agency</u>	<u>Phone Number</u>	<u>E-mail Address</u>
Gordon Chong*	Agricultural Resource	973-1123	gordon.w.chong@hawaii.gov
Glenn Okamoto	Agricultural Resource	973-9436	glenn.m.okamoto@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.



 Department Head Signature

9-9-15

 Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

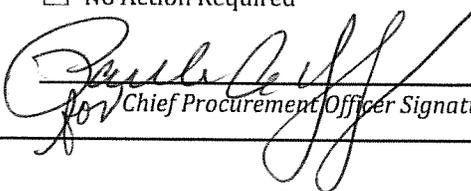
Request is disapproved as it does not meet the requirements for an emergency procurement, and is not an appropriate use of the emergency procurement provision. Emergency procurement is to address unanticipated serious situations that require immediate action by a government agency that may affect the health and safety of the general public. The services of design and repair of a concrete drainage pipe and asphalt is not considered an appropriate response to an emergency situation. The immediate response to an emergency would have been to close portions of the road or put up temporary barriers with appropriate signage. As this is a procurement violation, department shall submit SPO-16 to the SPO. This request is disapproved.

If there are any questions, please contact Kevin Takaesu at 586-0568 or kevin.s.takaesu@hawaii.gov.

Approved

Disapproved

No Action Required



 Chief Procurement Officer Signature

10-6-2015

 Date