



**STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT**

15 SEP 28 P12:49

ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Agriculture
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

| | |
|---|---|
| 1. Date or period of Emergency: 11-Aug-15 | 2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>10/11/15</i> |
|---|---|

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
The emergency situation is the Government is unable to provide necessary services to Tenants of the Kahuku Ag Park. In this case, the Government isn't able to provide irrigation water, which is leading to crop damage. On August 6, 2015 our property manager was called out to the Ag Park because there was no water service. While accessing the problem the property manager noticed a fallen tree branch had taken down the signal wire. The signal wire runs from the pump house to the reservoir, and signals the pump to turn-on to refill the reservoir when the level is low. This reservoir is Kahuku farmers only source of water for their crops. Signal wire must be reconnected to limit disruption in service.

| | |
|---|--------------------------------------|
| 4. Vendor/Contractor/Service Provider Name: Pacific Electro-Mechanical, Inc. | 5. Amount of Request: \$ \$706.81 |
|---|--------------------------------------|

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
Pacific Electro-Mechanical will reconnect signal wire to water tank.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.
Pacific Electro-Mechanical was selected cause they initially installed the signal wire and are familiar with the work to reconnect the signal wire.

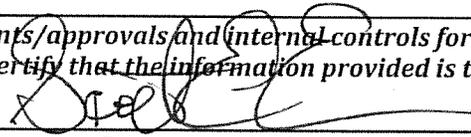
Kahuku Agricultural Park, Connect Control Wires to Reservoir

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

| <u>Name</u> | <u>Division/Agency</u> | <u>Phone Number</u> | <u>E-mail Address</u> |
|----------------|------------------------|---------------------|----------------------------|
| Gordon Chong * | Agricultural Resource | 973-1123 | gordon.w.chong@hawaii.gov |
| Glenn Okamoto | Agricultural Resource | 973-9436 | glenn.m.okamoto@hawaii.gov |

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.



Department Head Signature

9-25-15

Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

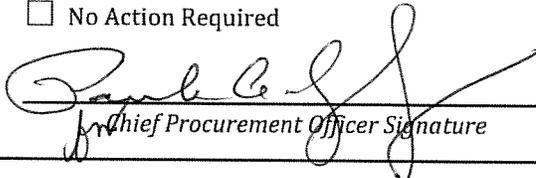
Approval is granted based on the department's determination that it was necessary to reconnect the signal wire from the pump house to the reservoir thereby averting crop damage in the Kahuku Agriculture Park.

If there are any questions, please contact Bonnie Kahakui at 587-4702 or bonnie.a.kahakui@hawaii.gov.

Approved

Disapproved

No Action Required



Chief Procurement Officer Signature

10-5-2015

Date