

STATE PROCUREMENT OFFICE  
EMERGENCY PROCUREMENT

15 SEP 18 P2:23

ADMINISTRATION  
STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: DLNR  
*Name of Requesting Department*

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 8/29/15 - 9/2/15	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.  
To restore electrical power to the Ruger Baseyard. Troubleshoot the cause for the power outage. Replaced shorted out incoming high voltage electrical power cable and faulty electrical connectors.

4. Vendor/Contractor/Service Provider Name: M. Sakuma Electric, Inc.	5. Amount of Request: \$ <del>14,000.00 (Estimate)</del> 15,897.38 <i>dk 9.22.15</i>
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6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.  
To restore all electrical power to the Ruger Baseyard facility to operate daily office functions of the baseyard. The electrical surge and outage caused equipment such as a copy machine, security monitor, radio, microwave oven, surge protectors, and refrigerator to have its power circuit boards shorted out or totally rededer useless.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.  
M. Sakuma Electric, Inc. had the necessary equipment and available crew to immediately mobilize and troubleshoot and repair the high voltage power outage at the Ruger Baseyard.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

\*Point of contact (Place asterisk after name of person to contact for additional information.)

<u>Name</u>	<u>Division/Agency</u>	<u>Phone Number</u>	<u>E-mail Address</u>
Eric Kato	State Parks	733-9102	eric.kkato@hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.**


4/17/15  
 Department Head Signature Date

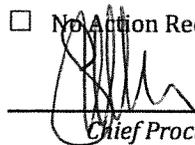
**For Chief Procurement Officer Use Only**

Chief Procurement Officer (CPO) Comments:

Approval is granted for this one time troubleshoot and replacement of cables and splice, including repair of the existing neutral connection to the State's transformer based on the department's determination that prompt response was necessary to ensure the safety and welfare of the employees at the Ruger Baseyard. This request was submitted in a timely manner.

HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to provide proof of compliance), and award is required to be posted on the Awards Reporting System. If there are any questions, please contact Donn Tsuruda-Kashiwabara at 586-0565, or donna.tsuruda-kashiwabara@hawaii.gov

Approved
  Disapproved
  No Action Required


9/24/15  
 Chief Procurement Officer Signature Date