



# STATE PROCUREMENT OFFICE EMERGENCY PROCUREMENT

15 SEP 10 12:59

ADMINISTRATION  
STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Land and Natural Resources  
*Name of Requesting Department*

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 7/7/2015	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.

There are two waterlines running from the Farrington Highway into the Waianae harbor in the same trench. There is an eight inch and a six inch line. In this case, the break was in the eight inch line between the highway and the boat wash rack. As a result, the comfort stations were shut down. Since there are commercial operations at the harbor, the customers would not have had comfort stations. An estimated 1,000 tourists are brought to the harbor daily by the tour companies to ride on the boats. When the guests arrive after a bus ride from Waikiki one of the first things that they need to do is use the restroom. The boaters and the general public were also affected by the disruption of water service. Five companies that provide rentals of portable toilets were called. All of them could not deliver until the next day. We determined that the emergency would be over by then since the water service would be restored.

4. Vendor/Contractor/Service Provider Name: Ideal construction, Inc.	5. Amount of Request: \$ 17,489.53
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6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.

The Contractor excavated the area and found the leak in the eight inch waterline. The Contractor found the leak, cut out the damaged section of the line and replaced that portion of the line. The Contractor filled the trench and compacted the fill in lifts. The Contractor saw cut the asphalt and removed the asphalt so that there are clean lines, The area was covered with steel plates since the repair took until the end of the day. The next day the Contractor compacted the area with a steam roller and paved the area.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.

We researched the work on the National Cost Estimator and compared the estimated cost and they were reasonable.

We have one of our people on site to monitor the work whenever there is a repair of this nature.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

\*Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	E-mail Address
<i>Donald Paul</i>	Div of Budget, DEEA Rec.	216-5623	Beatrice.MAMT@Hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.**

*Stacey Kauleinamoku*  
 Department Head Signature

9/10/15  
 Date

**For Chief Procurement Officer Use Only**

Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's determination that immediate action is necessary to locate and repair the 8-inch waterline between Farrington Highway and the Waianae Harbor's boat wash rack to restore water service to the affected boaters and the general public in the area. Pursuant to HRS §103D-310(c) and HAR §3-122-112, the procuring officer shall verify compliance (i.e. vendor is required to provide proof of compliance and may use the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. Copies of compliance and awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Stacey Kauleinamoku at 586-0571 or stacey.l.kauleinamoku@hawaii.gov.

Approved       Disapproved       No Action Required

*[Signature]*  
 Chief Procurement Officer Signature

9/22/15  
 Date