



STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

15 JUL -1 P3:07

TO: Chief Procurement Officer

ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

FROM: Land and Natural Resources
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: June 5, 2015 to June 11, 2015

2. After-the-Fact: Yes No

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.

This was a response to a wildfire on Pokii Ridge in the Na Pali Kona Forest Reserve that burned approximately 400 acres. The area of the burn is located between two heavily used roads leading into the upper Kokee area that are vital for both visitors and residents. The public's safety was compromised as the result of the fast moving fire that burned tall grass, shrubbery, and trees. Rapid control of the wildfire was critically important to prevent its spread into the upper forest areas where native plants and wildlife could be endangered as well as the lower elevations where homes and buildings exist.

4. Vendor/Contractor/Service Provider Name:
See attachment #1: Vendor List for Pokii Ridge 2015 Fire

5. Amount of Request:
\$ 37187.34 *est.*

*est. 7/2/15
per email
from Mr.
Blumshis*

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.

Food vendors were used to provide meals for all firefighters involved. Equipment vendors were used to provide heavy equipment such as dozers and trailer tractors to transport the heavy equipment. The equipment vendors also provided operators for such heavy equipment and escort staff during transportation of said equipment. Helicopter vendor provided reconnaissance support as well as water drops onto burn areas.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.

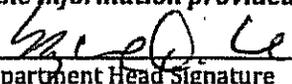
Availability and location of all listed vendors was of primary importance in the selection process because of the close proximity of their business to the fire operations.

B. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	E-mail Address
Patrick Porter	Forestry & Wildlife	808-274-4433	patrick.t.porter@hawaii.gov
Larry Marushige	Forestry & Wildlife	808-274-4433	larry.m.marushige@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided is to the best of my knowledge, true and correct.


Department Head Signature

6/30/15
Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's determination that immediate action was necessary to avoid serious damage to the natural resources of Pokii Ridge in the Na Pali-Kona Forest Reserve. This approval is contingent upon vendors being compliant with HRS §103D-310(c) and HAR §3-122-112. The procuring officer shall verify compliance (i.e., vendors are required to provide proof of compliance and may use the Hawaii Compliance Express (HCE)) and awards are required to be posted on the Awards Reporting System. When processing payment to vendors, the department shall attach a current HCE compliance certificate with the invoice for payment. Proof of compliance and the awards posting are required to be documented in the procurement/contract file.

The department is also reminded that individual(s) participating in procurement activities are required to be in compliance with Procurement Delegation No. 2010-01 and Amendment 1, and Procurement Circular No. 2010-05, Statewide Procurement Training, as appropriate. The SPO does not have a record of written delegation on file for Mr. Larry Marushige or a record of attendance at the appropriate mandatory procurement training for Mr. Patrick Porter, named in Item No. 8.

If there are any questions, please contact Kevin Takaesu at 586-0568, or kevin.s.takaesu@hawaii.gov.

Approved

Disapproved

No Action Required


Chief Procurement Officer Signature

7/8/15
Date

VENDOR LIST FOR POKII RIDGE 2015 FIRE**KI-15-0005****JUNE 5, 2015 TO JUNE 11, 2015**

Category	Object Code	PO/other	Vendor	Amount
Air Support	5610	C53077	Airborne Aviation (estimate)	\$5,550.00
Equipment	7180	C53076	J & R Welding (estimate)	\$17,000.00
Equipment	7180	C53075	Waalani Enterprises LLC	\$12,263.46
Meals/Food	3300	PettyCash	Big Save Markets	\$28.24
Meals/Food	3350	C53072	Contemporary Flavors Catering (Mark's Place)	\$258.33
Meals/Food	3350	C53069	Ishihara Market, Ltd.	\$948.90
Meals/Food	3350	C53071	MCS Grill	\$350.00
Meals/Food	3350	C53078	Smiley's Local Grinds	\$208.00
Meals/Food	3350	C53074	Subway Kauai West	\$253.38
Meals/Food	3350	C53070	Waimea L & L HB, Inc.	\$327.03
			Total	\$37,187.34

EP16-00K