



STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

15 MAR 27 A7:55

ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: PUBLIC SAFETY / MAUI COMMUNITY CORRECTIONAL CENTER
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

| | |
|--|--|
| 1. Date or period of Emergency: 3/2/2015 | 2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
|--|--|

Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
 Sewage pump failure causing sewage spill to over flow manhole cover throughout the facility. Creating health & safety issues for both inmate and staff.

| | |
|--|-------------------------------------|
| 4. Vendor/Contractor/Service Provider Name: Valley Isle pumping | 5. Amount of Request: \$ 5093.01 |
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Describe in detail the emergency goods, services, or construction and explain why it is necessary.
 Sewage leaking out of manhole over the facility grounds. To get sewage under control so pump could be pulled to access problems.

State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.
 Have used both these vendor in the past and they available for the emergency call out.

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i. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

| <u>Name</u> | <u>Division/Agency</u> | <u>Phone Number</u> | <u>E-mail Address</u> |
|---------------------------------------|------------------------|---------------------|----------------------------|
| LESILE MAEDA | MCCC | 808-243-5851 | lesile.r.maeda@hawaii.gov |
| MARC S. YAMAMOTO <i>MSM 3/25/2015</i> | ASO-PC | 808-587-1215 | marc.s.yamamoto@hawaii.gov |

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.

Adrian P. Espula

Department Head Signature

3/27/15

Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Department is reminded that all personnel conducting/participating in procurement activities shall have written procurement delegation pursuant to Procurement Delegation Nos. 2010-01; 2010-01, Amendment 1; and 2014-01 and shall have attended applicable mandatory training pursuant to Procurement Circular No. 2010-05.

If there are any questions, please contact Donn Tsuruda-Kashiwabara at 586-0565, or donna.tsuruda-kashiwabara@hawaii.gov.

Approved

Disapproved

No Action Required

[Signature]

Chief Procurement Officer Signature

4/13/15

Date

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