



STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

15 MAR 12 A7 58

ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Human Services - Hawaii Public Housing Authority (HPHA)
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: September 5 - 7, 2013	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
The sewer line that services the State public housing property known as Puahala Homes was under repair where a primary and secondary sewage pump was used to prevent the overflow of raw sewage. However, the emergency arised as it was discovered that the primary pump was clogged and broken and the secondary pump also broke and failed to direct the sewage flow, which resulted in overflow of raw sewage to the ground surfaces, causing a health and safety hazard to the neighboring residents and community.

4. Vendor/Contractor/Service Provider Name: ACME Pumping Services EM 3 PUMPING SERVICES, LLC <i>SPW 3/19/13</i>	5. Amount of Request: \$ 13,268.99 \$ 19,738.21 <i>SPW 3/19/13</i>
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6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
The primary and secondary pumps were found to be broken upon repair, installation of replacement pumps cannot be completed to provide immediate relief and emergency septic pumping and waste water removal services were required to alleviate the health and safety hazard situation. With consideration that the cost to replace the pumps were substantial, installation of replacement pumps will delay the sewer line repair project and that the project was close to being completed, whereby the need for the primary and secondary pumps would not be necessary after the completion of the sewer line repair project, the HPHA decided it would be more efficient and cost effective to obtain 24-hour emergency septic pumping and waste water removal services to mitigate the overflow of raw sewage while the sewer line repair project was completed.

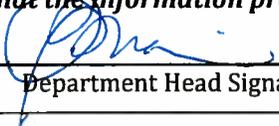
7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.
The HPHA contacted a number of companies to provide emergency pumping services and selection was based on immediate availability in providing 24 hour continous services and price. EM3 Pumping Services was initially selected due to their immediate availability, flexibility to provide continuous service through the night beginning September 3, 2013. However, ACME subsequently submitted a bid at a lower hourly rate and the HPHA ended the services on September 5, 2013 with EM3 Pumping Services and selected ACME to provide the services from September 5 - 7, 2013. Aqua Pumping, LLC responded that they do not provide overnight service, Oahu Cesspool and Septic Pumping, LLC required prepayment, which is not a standard industry practice and was not acceptable to the HPHA.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

<u>Name</u>	<u>Division/Agency</u>	<u>Phone Number</u>	<u>E-mail Address</u>
Rick T. Sogawa*	DHS/HPHA	(808)832-6038	rick.t.sogawa@hawaii.gov
Sahar Ibrahim	DHS/HPHA	(808) 832-5987	sahar.m.ibrahim@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.



 Department Head Signature

MAR 10 2015

 Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's determination that immediate action was necessary for 24 hour septic pumping services while the initial project to repair the sewer line be completed. HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to provide proof of compliance), and award is required to be posted on the Awards Reporting System. Copies of the compliance and awards posting are required to be documented in the procurement/contract file.

If there are any other questions, please contact Stanton Mato at 586-0566, or stanton.d.mato@hawaii.gov.

Approved Disapproved No Action Required



 Chief Procurement Officer Signature 3/20/15
 Date