



HARBORS DIVISION

STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

15 FEB 27 A8:27

TO: Chief Procurement Officer

ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

FROM: DEPARTMENT OF TRANSPORTATION/HARBORS DIVISION/MAUI DISTRICT

Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 14-Feb-15	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
 Due to extreme high winds and heavy rains on February 14, 2015 (Saturday), over 3,300 square feet of roofing blew off from the Pier 1 Shed roof at Kahului Harbor. Emergency clean up of the passenger terminal floors were completed prior to the 7:30 am arrival of NCL cruise ship Pride of America on Sunday February 15 2015 with 3,100 passengers and crew members. The damage roof is exposed to bare roofing without any roofing material to stop rainwater from entering the building. The damage left open roof areas exposed to rainwater to potentially flood inside the passenger terminal near the security checkpoints. X-ray machines and magnetometers are located in the security checkpoints where rain could cause potential electrical short circuits or shocks to passengers due to heavy rains forecasted this weekend. To prevent electrical hazards/shock, slips & falls, into the passenger terminal building roofing supplies were purchased.

4. Vendor/Contractor/Service Provider Name: American Builders & Contractors Supply Co., Inc.	5. Amount of Request: \$ 9,861.40
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6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
 The procurement of roofing materials and supplies were necessary to prevent rainwater from entering the passenger terminal. There is another forecast of high winds and heavy rains are forecasted for this weekend when NCL arrives on Sunday, February 22, 2015. To prevent and potentially cause electrical short circuits to security equipment and passengers from being shock, or slip or fall, in the passenger terminal building, roofing supplies were purchased. NCL is arriving Sunday with another 3,000+ passengers, crew, security personnel and staff to the Pier 1 passenger terminal.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.
 American Builders & Contractors Supply Co., Inc was the chosen vendor because they were the only responsive and responsible bidder that is HCE-compliant. RSI Roofing & Building Supply was the lowest bidder, however RSI was not HCE-compliant. Only two (2) vendors were contacted for bid, since there are only two (2) roofing supply vendors on the Island of Maui. With a concern for the safety of arriving passengers on Sunday, February 22, 2015, and the forecast of rain this weekend, American Builders was the only on island bidder to provide the roofing materials and supplies in time for the Harbors Maui District to complete the repairs before NCL's arrival. Seeking bids from other vendors off the Island of Maui did not meet the time requirement to receive the supplies before Friday or Saturday, February 20 and 21 and complete the work.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

<u>Name</u>	<u>Division/Agency</u>	<u>Phone Number</u>	<u>E-mail Address</u>
Louis Nobriga*	DOT/Harbors Div.	808-873-3357	louis.nobriga@hawaii.gov
Davis K. Yogi <i>DY</i>	DOT/Harbors Div.	808-587-1928	davis.k.yogi@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.



2-24-15

Department Head Signature DEP-H (Darrell T. Young) Date

For Chief Procurement Officer Use Only

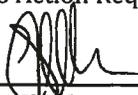
Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's determination that immediate action was necessary to repair the damaged roof to prevent flooding, electrical hazards/shock, slip & falls, in the passenger terminal building at Pier 1, Kahului Harbor.

HRS Section 103D-310(c) and HAR section 3-122-112 shall apply (e.g., vendor is required to show proof of compliance and may use the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. Proof of compliance and awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Bonnie Kahakui, at 587-4702 or bonnie.a.kahakui@hawaii.gov.

Approved Disapproved No Action Required


3/8/15

Chief Procurement Officer Signature Date