



STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

14 SEP 26 19:24

ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Defense
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 25-Sep-14
2. After-the-Fact: [X] Yes [] No

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety. Due to the failure of existing transformer power lines connecting to Building 1788 and failure of 400 AMP circuit breaker that was providing power to the chiller, there is no airconditioning being provided to 1784, 1785, 1786, 1787 and 1788. Emergency work was provided to temporary fix the problem but now the current 400AMP circuit breaker needs to be bypassed and power needs to be provided by another transformer connecting into a spare circuit breaker to energized the chiller. Work needs to be done immediately to restore air conditioning for these multiple buildings. After this temporary repair is completed, a more permanent repair can be done later after posting a scope of work through HlePRO or via MIPR through NAVFAC.

4. Vendor/Contractor/Service Provider Name: JACOB ELECTRIC LLC
5. Amount of Request: \$ 5,759.16

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary. As the power from the transformer and 400AMP circuit breaker suddenly failed, multiple buildings have been affected due to loss of airconditioning. Because of the recent high temperatures, the chiller has been running at maximum capacity trying to cool all of the buildings affected. With the loss of the chiller, occupants of these buildings are experiencing high heat and discomfort and are unable to conduct normal business.

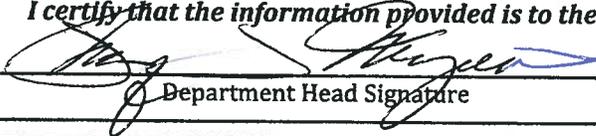
7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted. Two vendors were contacted to trouble shoot the problem, DYC Electric and Jacobs Electric. Both are competent contractors, DYC Electric was not able to respond to the work due to scheduling conflicts and could not do the work immediately. Jacobs Electric responded to the trouble shooting and assesment request and can do the work more immediately. Work will begin 26 September 2014 and should be completed by COB.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	E-mail Address
Edardo Mendoza	FMO/HIARNG	672-1526/230-7413	edardo.g.mendoza.nfg@mail.m

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.



Department Head Signature

SEP 25 2014

Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's determination that immediate action was necessary to repair the air conditioning system which was a threat to public health and safety. Pursuant to HRS section 103D-310(c) and HAR section 3-122-112 shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. Copies of the HCE certificate and awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Stanton Mato at 586-0566, or stanton.d.mato@hawaii.gov.

Approved Disapproved No Action Required



Chief Procurement Officer Signature

9/3/14

Date