



STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

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ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: ASO FACILITIES

Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency:	2. After-the-Fact: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
Booster Pump Unit #2, is showing significant signs of pumpage loss and efficiency due to internal sealing area clearances being worn-out. The rotating assembly components need to be replaced and pump casing serviced, to bring this unit back into proper operating efficiency and provide a redundant back up unit at the booster station.

4. Vendor/Contractor/Service Provider Name: The Gellert Co., Inc.	5. Amount of Request: \$ 9274.34
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6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
If there is no water at Waimano Ridge the following will occur: Approximately 300 employees will not have water. The Facility for Troubled Youth, which is a dormitory, cannot operate. The State Laboratory cannot operate. The 240 acre property will be at risk if there is a fire.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.
This vendor was selected because the parts are available now and can be flown in immediately.

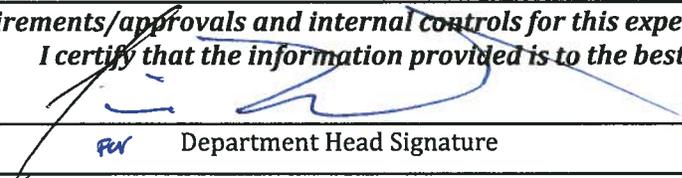
10/6/11

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

<u>Name</u>	<u>Division/Agency</u>	<u>Phone Number</u>	<u>E-mail Address</u>
Sharon Yamamoto *	Department of Health	586-4560	ron.yamamoto@doh.hawaii.g

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.

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 Department Head Signature

8/7/14

 Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Request is disapproved as it does not meet the requirements for an emergency procurement and is not an appropriate use of the emergency procurement provision. Emergency procurement is used when a situation is of an unusual or compelling urgency and creates a threat to life, public health, welfare, or safety and requires immediate response. Department will conduct their own procurement (i.e. Small Purchases, Competitive Sealed Bidding, etc.) to obtain components for Booster Pump Unit #2 to bring unit back into proper operating efficiency.

If there are any questions, please contact Wendy Ebisui at 586-0563, or wendy.mo.ebisui@hawaii.gov.

- Approved
 Disapproved
 No Action Required

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 Chief Procurement Officer Signature

8/22/14

 Date