

14 AUG -6 A10:38



STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Transportation
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 13-Jul-14	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
---	--

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
 On July 13, 2014, lightning storm caused damage to the runway and taxiway lighting system in Hilo Airport. The following were inoperable: threshold lights, edge lights on both sides and end lights in the Main runway 26; distance markers 8000, 7000 north and south side and distance markers 6000, 5000 south side of runway.

4. Vendor/Contractor/Service Provider Name: Able Electric	5. Amount of Request: \$ 6,000.00
--	--------------------------------------

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
 We need to ensure that the damaged runway and taxiway lighting system is in proper working condition to protect the safety and welfare of the traveling public and employees at the Hilo International Airport.

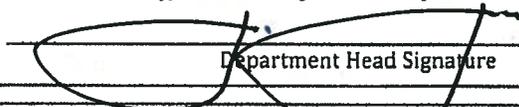
7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.
 Able Electric has previously worked on runway lightings. Personnel of the Company have appropriate training, possess required licenses and badging to immediately respond and work on the secured areas of the airport.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	E-mail Address
Steven Santiago*	Airports/Hawaii	961-9302	steven.j.santiago@hawaii.gov
Tiffnie Smith	Airports/Hawaii	961-9304	tiffnie.c.smith@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.


 Department Head Signature


 Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's determination that immediate action was necessary to repair the lighting system immediately which was a threat to life and safety for the public and employees in the Hilo International Airport area. Pursuant to HRS section 103D-310(c) and HAR section 3-122-112 shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. Copies of the HCE certificate and awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Stanton Mato at 586-0566, or stanton.d.mato@hawaii.gov.

- Approved
 Disapproved
 No Action Required


 Chief Procurement Officer Signature


 Date