



**STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT**

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ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Dept. of Transportation, Harbors Division, Oahu District

Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

| | |
|---|--|
| 1. Date or period of Emergency: 17-May-14 | 2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
|---|--|

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
 Due to a major water main break, inside of Matson's container yard @ Pier-53, emergency excavation and repairs on the waterline was performed by Harbors Maintenance crew. Water service was back on for tenants health and safety by noon and backfilling began thereafter. Area of waterline break, lanes 3 & 4 was critical to Matson's container operation.

| | |
|--|---------------------------------------|
| 4. Vendor/Contractor/Service Provider Name: ROAD BUILDERS | 5. Amount of Request: \$ 16,128.00 |
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6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
 Furnish labor, goods and equipment to perform 504 sq. ft. of compaction with 6" thick hot asphalt patching with tack coat. It was necessary to have area back to standards for Matson's container operation for an evening a container vessel arrival.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.
 First vendor to call and first to send estimator out to site.

MAY 19, 2014

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

| <u>Name</u> | <u>Division/Agency</u> | <u>Phone Number</u> | <u>E-mail Address</u> |
|------------------------|------------------------|---------------------|-------------------------|
| Elmer Hirano <i>EH</i> | Harbors, | 832-3847 | elmer.hirano@hawaii.gov |
| Davis Yogi <i>D</i> | Harbors, | 587-1928 | davis.k.yogi@hawaii.gov |

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.



 Department Head Signature

6.6.14

 Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's determination that immediate action was necessary to bring area of water main break back to standards to avoid a threat to the health and safety of all those involved in cargo unloading operations. Pursuant to HRS section 103D-310(c) and HAR section 3-122-112, the procuring officer shall verify compliance (i.e. vendor is required to be compliant on the Hawaii Compliance Express) for all contracts awarded, and award is required to be posted on the Awards Reporting System. Copies of the HCE certificate and awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Wendy Ebisui at 586-0563, or wendy.mo.ebisui@hawaii.gov.

Approved Disapproved No Action Required



 Chief Procurement Officer Signature

7/8/14

 Date