



**STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT**

'14 MAR 24 P3:13

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Land and Natural Resources
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 8-Feb-14	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
--	--

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
The water line breakage at the Hapuna Beach State Recreation Area disrupted service to the entire park, cutting off the supply of water to all the comfort stations. With no running water to the park, there was the factor of public health and the damaged caused by the broken water line created a hazard within an area of the park where visitors often walk.

4. Vendor/Contractor/Service Provider Name: Big Island Mechanical & Construction, LLC	5. Amount of Request: \$ 5276.32
--	-------------------------------------

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
Big Island Mechanical provided the supplies, tools and labor to fix the water line break, which if not done, would cause the closing of the park.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.
This service provider was selected as they were the ones who were qualified to do this type of repair, and were able to complete the repair in a timely manner.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

<u>Name</u>	<u>Division/Agency</u>	<u>Phone Number</u>	<u>E-mail Address</u>
Dean Takebayashi*	DLNR/Parks	808-961-9544	Dean.H.Takebayashi@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.



 Department Head Signature

3/28/14

 Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

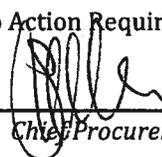
Approval is based on the department's determination that the waterline break caused a health and safety threat to the public. This approval is contingent upon vendor being compliant with HRS section 103D-310(c) and HAR section 3-122-112, (i.e. vendor is required to be compliant on the Hawaii Compliance Express) at the time of payment and award is required to be posted on the Awards Reporting System. Copies of the HCE certificate and awards posting are required to be documented in the procurement/contract file. When processing payment to vendor attach a current compliant HCE certificate with the invoice for payment.

If there are any questions, please contact Kevin Takaesu at 586-0568, or kevin.s.takaesu@hawaii.gov.

Approved

Disapproved

No Action Required



 Chief Procurement Officer Signature

6/19/14

 Date