



STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

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STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Defense
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 12-Feb-14
2. After-the-Fact: [X] Yes [ ] No

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
Mold growth in a large scale inside 298th Regional Training Institute Billet Building 716 was found and was confirmed positive after the result of testing of specimen. The mold had covered large areas of the first and second floor floors, walls, ceiling, air conditioning vents and ducts, beds/bed frames, cabinets, window blinds, and interior decors. Students billeted in Bldg. 716 were transferred to the other billet building. The decision to proceed with the implementation of emergency cleaning and sanitizing work was based on the fact that the mold with its widespread coverage, will grow faster and will continue inside the inner portions of the A/C ducts and sooner, will grow on areas at the ground floor level. If allowed to happen, cost of abatement will be more expensive and will create a threat to the health of the future student-users of the facility.

4. Vendor/Contractor/Service Provider Name: OHANA ENVIRONMENTAL CONSTRUCTION, INC.
5. Amount of Request: \$ 156,875.00

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
Mold abatement had to be handled/implemented by specialty licensed Contractor. Knowhow and experience on the procedure and implementation of mold abatement like sealing the work areas and installing negative scrubbing machines to let clean air exhaust to the outside environment are a must. In addition, use of Special Personal Protective Equipment (PPE), special HEPA filter vacumm cleaners, knowledge in the use, application, and disposal of cleaning and coating chemicals that are safe to human health and to the environment, and knowledge on the ventilation system of the facility are important and necessary in the assessment of the emergency work to be done.

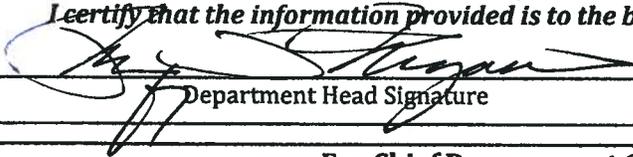
7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.
The scope of work proposed by the selected Vendor and the equipment that will be used for air scrubbing, cleaning/vacumming, and the procedure to coat the inner part of the A/C ducts were assessed by the Project Manager to be appropriate and will meet the standard to implement and complete the work in good and acceptable workmanship. Only two(2) price proposals received from two Vendors who submitted within a short period of time after receiving the request to submit quotes. Two proposals were considered because of the urgency of work to be done. The selected Vendor's cost proposal is lower than the second Vendor.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

\*Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	E-mail Address
Aaron Lau	FMO/HIARNG	672-1532 /294-7464	aaron.d.lau.nfg@mail.mil

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.

  
 \_\_\_\_\_  
 Department Head Signature

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 Date

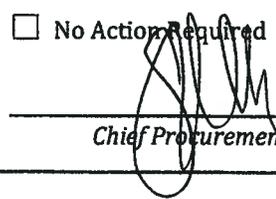
**For Chief Procurement Officer Use Only**

Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's determination that immediate action was necessary to clean up and prevent further growth of mold which posed a threat to the health and welfare of occupants in this living quarter. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112 shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting system. Copies of the HCE certificate and awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Donn Tsuruda-Kashiwabara at 586-0565, or donna.tsuruda-kashiwabara@hawaii.gov.

Approved       Disapproved       No Action Required

  
 \_\_\_\_\_  
 Chief Procurement Officer Signature

4/14/14  
 \_\_\_\_\_  
 Date