



**STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT**

14 JAN 30 5 AM '03

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer
FROM: DOT/HARBORS DIVISION/OAHU MAINTENANCE
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: Dec. 9, 2013	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
On Dec. 9, 2013 approximately 12:30 pm. A illicit discharge of oil/grease was found in the sewer lift station wet well at pier 38 fishing village. The sewer lift station pumps were shut down so no oil/grease will be discharged into the City & County of Honolulu's sewer system. This illicit discharge of oil/grease needs to be removed from the wet well before the sewer pumps can be turned back on. It is a VIOLATION TO KNOWINGLY PUMP OIL/ GREASE INTO THE CITY & COUNTY OF HONOLULU SEWER SYSTEM. This is a HEALTH & SAFETY ISSUE because the Pier 38 sewer lift station serves the pier 38 tenants, local restaurants (e.g. Nico's & Uncle's), other customers and the public restroom. In order to minimize any backflow of sewage into the business or public restrooms, A EMERGENCY PROCUREMENT was initiated to remove this ILLICIT DISCHARGE OF OIL/ GREASE from the sewer lift station wet well.

4. Vendor/Contractor/Service Provider Name: Pacific Commercial Services	5. Amount of Request: \$ 6,500.00
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6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
EMERGENCY hire of a contractor to remove the illicit discharge of oil/grease into the sewer wet well sysetm and dispose of it's contents in Accordance with Federal, State and local City & County rules and regulations. The source of this illicit discharge is sill under investigation.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.
This was a EMERGENCY and Pacific Commercial Services was the first contractor to respond. Penco was also called but there was no response

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	E-mail Address
Jon Mckee	DOT/ HARBORS DIV./OM	832-3845	Jon.C.Mckee@Hawaii.Gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.

JG

[Handwritten Signature]

Department Head Signature

JAN 22 2014

Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's determination that immediate action was necessary to prevent the oil/grease entering into the C&C sewer system and to restart the wet well pumps ASAP to pump the sewage from the Pier 38 restaurants/restrooms into the C&C sewer line on Nimitz Hwy. If the pumps were not restarted, the wet wells would overflow and sewage would backup into the Pier 38 restaurants/restrooms which is a threat to public health and safety. This approval is contingent upon vendor being compliant with HRS Section 103D-310(c) and HAR section 3-122-112, (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting system. When processing payment to vendor the department shall attach a current compliant HCE compliance certificate with the invoice for payment.

If there are any questions, please contact Stanton Mato at 586-0566, or stanton.d.mato@hawaii.gov.

Approved

Disapproved

No Action Required

[Handwritten Signature]

Chief Procurement Officer Signature

2/3/14

Date