



**STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT**

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STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Land and Natural Resources
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 12/2/2013	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
A sailing vessel in excess of 30 feet in length broke free from its offshore mooring at the Nawiliwili Small Boat Harbor on the island of Kauai during a period of heavy rain and winds. It drifted to the entrance of the harbor and struck the inner break water breaching its hull and sank in the entrance to the harbor. As a result, the vessels of the United States Coast Guard (USCG) were not able to leave port until the sunken boat was removed. The vessel needed to be removed from the harbor entrance because it impeded entrance and exit to the harbor and endangered the health and welfare of the public.

4. Vendor/Contractor/Service Provider Name: Aaron Hoff dba South Shore Lawn Service <i>Hoff South 1/14/14</i>	5. Amount of Request: \$ 36,458.45
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6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
Remove the vessel using conventional means in order to allow safe passage in and out of the harbor for the USCG. As a designated first responder, the USCG must be able to respond to ocean emergencies.

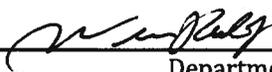
7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.
The vendor is the only company on the island of Kauai that can respond immediately, complete the job in a timely manner, and is Hawaii Compliance Express (HCE) compliant.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	E-mail Address
Joseph Borden	Boating & Ocean Recreation	241-3113	joseph.v.borden@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.



Department Head Signature



1/16/14

Date

For Chief Procurement Officer Use Only

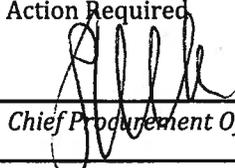
Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's determination that the grounded sailing vessel was a threat to public health and safety by blocking all vessels, including the United State Coast Guard from entering and exiting the harbor. This approval is contingent upon vendor being compliant with HRS Section 103D-310(c) and HAR section 3-122-112, (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. When processing payment to vendor the department shall attach a current compliant HCE compliance certificate with the invoice for payment. If there are any questions, please contact Stanton Mato at 586-0566 or stanton.d.mato@hawaii.gov.

Approved

Disapproved

No Action Required



Chief Procurement Officer Signature

1/21/14

Date