

2013-2176
STATE PROCUREMENT OFFICE
STATE OF HAWAII



**STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT**

TO: Chief Procurement Officer

FROM: PUBLIC SAFETY / HALAWA CORRECTIONAL FACILITY
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 8-Oct-13	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
On the afternoon of October 8, 2013, a 6 inch water main inside of the Halawa Correctional Facility, Special Needs Facility (SNF) property line busrt causing thousands of gallons of water to flood throughout the SNF roadway and parking area. Water to the Special Needs Facility was shut off during the repairs and restored to 20% for toilet and sink use, 100% restored on Wednesday October 9, 2013. October 10, 2013 backfill. October 11, 2013 compact and pave. October 15, 2013 clean up. Refer to attached invoice, report nos. 1 - 5 and photos.

4. Vendor/Contractor/Service Provider Name: Ikaika Builders, Inc.	5. Amount of Request: \$ 71,369.58
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6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
Replacement of the 6-inch water main is necessary to prevent further damage to the roadway, the parking area and to restore service to the facility.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.
The vendor was selected because of their familiarity with the facility through its contract with NORESKO, the Energy Saving Contractor. Ikaika Builders, possesses the necessary licensing to do the repairs necessary.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	E-mail Address
Marc S. Yamamoto* <i>May 10/23/13</i>	ASO-PC	808-587-1215	narc.s.yamamoto@hawaii.gov
Nolan Espinda	HCF-Warden	808-485-5220	nolan.p.espinda@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
 I certify that the information provided is to the best of my knowledge, true and correct.

[Handwritten Signature]

10/24/13

Department Head Signature

Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Approval is based on the department's determination that the water main burst created a threat to health, life and safety to the inmates and staff at the Halawa Correctional Facility. This approval is contingent upon vendor being compliant with HRS section 103D-310(c) and HAR section 3-122-112, (i.e. vendor is required to be compliant on the Hawaii Compliance Express) at the time of payment and award is required to be posted on the Awards Reporting System. Copies of the HCE certificate and awards posting are required to be documented in the procurement/contract file. When processing payment to vendor attach a current compliant HCE certificate with the invoice for payment. If there are any questions, please contact Kevin Takaesu at 586-0568, or kevin.s.takaesu@hawaii.gov

Approved

Disapproved

No Action Required.

Marie Felbert
 Acting Chief Procurement Officer Signature

11/7/13

Date