



STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

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STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Office of Information Management and Technology
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: August 2, 2013 to present
2. After-the-Fact: [] Yes [X] No

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
On Friday, August 2, 2013, a partial accidental discharge of the Halon fire suppression system occurred in the Kalanimoku Building Data Center. While this system needs to be replaced; there is currently no automatic fire suppression system in place protecting the State staff and State computer and network resources. A fire could threaten the health and safety of State employees, computer and network resources that provide critical statewide computer applications servicing the public, and the entire Kalanimoku Building. Government would be seriously injured if a fire occurs which cannot be immediately extinguished because of the lack of a fire suppression system. Relying solely on the response from the fire department could create life threatening delay and cause irreparable harm to the operations of State government.

4. Vendor/Contractor/Service Provider Name: Alii Fire Protection Company
5. Amount of Request: \$ estimated at \$4500.00

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
(16) Halotron "clean agent" handheld fire extinguishers will be purchased during this remediation period to repair the Kalanimoku Building Data Center's Halon fire suppression system. These fire extinguishers will be the first line of defense if fire occurs within the Data Center. These fire extinguishers will be located in the areas where the Halon tanks discharged to provide similar "clean agent" protection that the Halon tanks provided. Staff will be trained to control or extinguish equipment fires before any fire authority arrives on scene as a result of responding to an emergency call. Therefore, until a fully operational fire suppression system is available, purchasing "clean agent" fire extinguishers is essential to protect life and assets located in the Data Center and the building.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.
Alii Fire Protection Company is selected because their quote came in at the lowest out of the three solicitations and the company is also HCE compliant.

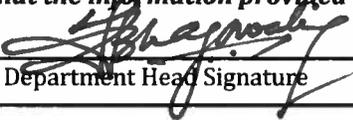
8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)
*Point of contact (Place asterisk after name of person to contact for additional information.)

Table with 4 columns: Name, Division/Agency, Phone Number, E-mail Address. Row 1: Sharon Wong, ICSD, 586-1910, Sharon.Wong@hawaii.gov

EP 14-0055

Jason Mak *	ICSD	586-1901	jason.mak@hawaii.gov
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**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided is to the best of my knowledge, true and correct.**



 Department Head Signature

 8-15-2013
 Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

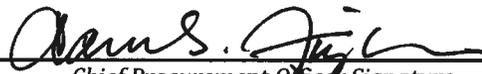
Approval is based on OIMT's determination that the purchase of the portable hand held fire extinguishers will be utilized until the halon fire suppression system is fully operational. This approval is contingent upon vendor being compliant with HRS section 103D-310(c) and HAR section 3-122-112, (i.e. vendor is required to be compliant on the Hawaii Compliance Express) at the time of payment and award is required to be posted on the Awards Reporting System. Copies of the HCE certificate and awards posting are required to be documented in the procurement/contract file. When processing payment to vendor attach a current compliant HCE certificate with the invoice for payment.

If there are any questions, please contact Stanton Mato at 586-0566, or stanton.d.mato@hawaii.gov.

Approved

Disapproved

No Action Required



 Chief Procurement Officer Signature

 8/15/2013
 Date