



STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

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STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Office of Information Management and Technology
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: August 2, 2013 to present
2. After-the-Fact: [] Yes [x] No

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
On Friday, August 2, 2013, a partial accidental discharge of the halon fire suppression system occurred in the Kalanimoku Building Data Center. This system needs to be replaced as there is currently no automatic fire suppression system in place protecting the State staff and State computer and network resources. A fire could threaten the health and safety of State employees, computer and network resources that provide critical statewide computer applications servicing the public, and the entire Kalanimoku Building. Government would be seriously injured if a fire occurs which cannot be immediately extinguished because of the lack of a fire suppression system. Relying solely on the response from the fire department could create life threatening delay and cause irreparable harm to the operations of State government, so the fire suppression system needs to be brought back to a fully operational state.

4. Vendor/Contractor/Service Provider Name: Alexander Gow Fire Equipment Company
5. Amount of Request: \$ estimated at 200,000

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
See attachment.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.
This vendor responded to the emergency call that was placed shortly after the accident. This vendor was requested to respond to our call that was received by another vendor who is familiar with our halon system since the other vendor could not respond to the call at that time. The vendor arrived on site, spoke to the firemen and hazmat personnel, and was given approval by them to enter the premise to investigate the situation and mitigate the situation. Because the vendor saw the situation first-hand, the vendor is the most qualified to provide additional remediation to provide full fire suppression coverage that was present before the accident occurred.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	E-mail Address
Sharon Wong *	ICSD	586-1910	sharon.n.wong@hawaii.gov
Jason Mak	ICSD	586-1901	jason.mak@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.


 Department Head Signature

8-13-2013
 Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Approval is based on OIMT's determination that immediate action is necessary to repair and replenish the halon fire suppression system to protect the health and safety of employees. This approval is contingent upon vendor being compliant with HRS section 103D-310(c) and HAR section 3-122-112, (i.e. vendor is required to be compliant on the Hawaii Compliance Express) at the time of payment and award is required to be posted on the Awards Reporting System. Copies of the HCE certificate and awards posting are required to be documented in the procurement/contract file. When processing payment to vendor attach a current compliant HCE certificate with the invoice for payment.

If there are any questions, please contact Stanton Mato at 586-0566, or stanton.d.mato@hawaii.gov.

Approved Disapproved No Action Required


 Chief Procurement Officer Signature

8/13/2013
 Date

Attachment to Emergency Procurement

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.

Emergency goods and services will be provided in three separate parts: 1. Test existing system for potential re-activation of charged halon tanks to the system, and re-activate based on test for \$29,144 (quote pending); 2. Equipment and services to replace the control system for \$72,753 including tax (see first attached quote dated August 5, 2013); and 3. Equipment and services to replace halon cylinders with recycled halon for \$98,103 including tax (see second attached quote dated August 5, 2013).

These three items are needed to repair the fire suppression system so that protection is once again provided to the staff and computer and network resources contained in the Data Center. Although only a partial discharge occurred, all remaining halon tanks were disconnected to ensure that another accidental halon discharge would not occur because there is an indication that the control system malfunctioned. This action results in the Data Center not having any fire suppression system in place. In order to determine if the remaining halon tanks that did not discharge can be reconnected, the vendor needs to thoroughly test the system, as described in item 1. If the testing determines that the remaining halon tanks can be reconnected, the vendor will reconnect the halon tanks, which will result in regaining protection in those areas until items 2 and 3 can become operational.

Item 2 is needed to replace the control system with a new control system because it appears to be defective and parts are no longer available. There may be two things wrong with the control panel. The day prior to the halon discharge, the alarm bell rang and could not be turned off, so it was disabled. On the day of the halon discharge, the vendor believes the boxes that control the zone that the halon discharged is also defective. The control system must be replaced in order to fix these two problems.

Item 3 is needed to replace the discharged halon with recycled halon. The halon tanks need to be replenished in order to return the system to its original state to provide adequate fire suppression capability for the entire Data Center.

This emergency procurement request may be modified at a later date, depending on further information received that may alter the scope or cost of this request.