

STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

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STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: TRANSPORTATION - AIRPORTS DIVISION
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 04/23/2013
2. After-the-Fact: [X] Yes [] No

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety. Runway lighting for the entire airport failed due to an electrical short. Two 5000 volt circuit breakers in Vault "M" at the Honolulu International Airport had tripped "open" and could not be reset to the "closed" position. Power from both circuit breakers provides primary power to another Vault "X" and the runway lighting system. Without runway lights, aircraft cannot safely land or takeoff. An emergency generator provided emergency power in order to keep the runway lighting system operational until primary power could be restored via the two circuit breakers. DOT airport electricians were unable to determine the cause of the outage and were unable to restore power to the lighting system.

4. Vendor/Contractor/Service Provider Name: AMERICAN ELECTRIC
5. Amount of Request: \$ 30210.92

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary. The DOTA did not have the personnel or equipment to troubleshoot and repair the problem, and contacted American Electric to provide electrical services to locate, repair, and restore primary power to the two circuit breakers. American Electric discovered that the underground conduits for the lighting wiring was underwater which may have caused the outage and it was necessary to perform dewatering of the manholes in several locations (conduit feed between vaults was 3/4 of mile). American Electric used specialized equipment to identify and isolate the problem area and provided the necessary repairs to the restoration of power until permanent repairs could be completed.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted. Several electrical contractors were considered for the emergency work but American Electric was chosen because of their expertise in finding high voltage electrical faults and that their company is currently performing work at the airport. American Electric employees had the necessary Airport Operations Area (AOA) badges for their employees and also had the necessary equipment to locate and repair the suspected problem.

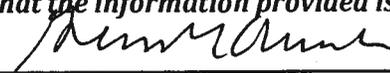
8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	E-mail Address
Roy Sakata	Airports/DOT	836-6533	roy.sakata@hawaii.gov
Benton Ho*	Airports/DOT	838-8804	benton.ho@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.

I certify that the information provided is to the best of my knowledge, true and correct.



Department Head Signature

JUL 22 2013

Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Approval is based on the department's determination that the shorted runway lighting system created a safety hazard to all aircraft. HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. Copies of the HCE certificate and awards posting are required to be documented in the procurement/contract file. When processing payment to vendor the department shall attach a current compliant HCE certificate with the invoice for payment.

If there are any questions, please contact Wendy Ebisui at 586-0563, or wendy.mo.ebisui@hawaii.gov.

Approved

Disapproved

No Action Required



Chief Procurement Officer Signature

8/8/2013

Date