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STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

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STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer
FROM: Dept. of Land and Natural Resources, Div. of Boating & Ocean Recreation
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

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| 1. Date or period of Emergency: 3/1/2013 | 2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
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3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
 The main waterline at Waianae Small Boat harbor was leaking underground and erupting through the asphalt on the road leading into the facility near the Farrington Highway. The City and County Board of Water was first called to respond. When the City determined that it was not within their jurisdiction the Boating Division was notified. The restroom and the other amenities that require water for their operation had a reduced capacity because of the loss of water pressure. The agency was concerned that any further loss of water pressure would result in the closing of the restrooms and washdown facilities. Since the restrooms are the only ones in the harbor the general public does not have a viable alternative if the restrooms were closed.

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| 4. Vendor/Contractor/Service Provider Name: Ideal Construction Inc. | 5. Amount of Request: \$ 16,508.13 |
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6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
 The work included the excavation of the site to find the break in the waterline, the repair of the waterline and restoring the site. It was evident that a break in the line had occurred since water was gushing up through the asphalt. The Contractor excavated the area and pumped the excavated area to locate the break in the line. The Contractor repaired the water line and secured the excavated area by filling the hole with gravel. The Contractor removed the fill material so that they could compacted the fill material in layers. The Contractor then repaved the area with asphalt. When the asphalt had cured sufficiently the ceramic markers were applied. *SINCE THE ENTIRE HARBOR HAD MINIMAL OR NO WATER FOR HARBOR OPERATIONS OR TO SERVICE THE GENERAL PUBLIC IT WAS DEEMED AN EMERGENCY. ADDITIONALLY, THE ROADWAY WAS EFFECTED BY THE RUNNING WATER AND PUBLIC ACCESS WAS RESTORED.*

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.
 The Contractor has the capability and is willing to respond to this type of situation where immediate response is vital to the solving of the problem. The Contractor has done work for the Boating Division as well as other government agencies where excavation and underground repairs were performed. The main factor in selecting this Contractor is that they are willing to respond immediately to this type of situation.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

| Name | Division/Agency | Phone Number | E-mail Address |
|---|-----------------|--------------|--------------------------|
| Donald Ford  | DLNR DBOR OM | 808-216-5623 | boating.maint@hawaii.gov |
| | | | |

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.



Department Head Signature



8/16/13

Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Approval is based on the department's determination that immediate action was necessary to prevent water spillage in the public restroom, return full water pressure for the fire hydrants in case of a fire, and to repair the damaged asphalt road for the public's access to the boat harbor. This approval requires vendor to be compliant with HRS section 103D-310(c) and HAR section 3-122-112, (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. When processing payment to vendor the department shall attach a current compliant HCE certificate with the invoice for payment.

If there are any questions, please contact Stanton Mato at 586-0566, or stanton.d.mato@hawaii.gov.

Approved

Disapproved

No Action Required



Chief Procurement Officer Signature

4/19/2013
Date