



STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

13 MAR -7 P1 58

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: DLNR / DOFAW / Oahu
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 14-Jul-12	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
On Saturday, July 14, 2012, a wildfire started at Yokohama State Park. Immediate action was taken to minimize loss to native forest, rare plants, nearby homes, the fragile watershed and protect the life/safety of nearby civilians. The fire was declared 100% contained and controlled on Sunday, July 15, 2012 at 1800 hours.

4. Vendor/Contractor/Service Provider Name: Airborne Aviation	5. Amount of Request: \$ 3,200.00
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6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
Airborne Aviation provided fire suppression services.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.
This company has a solid reputation and has proven time and again that they can operate effectively, safely and efficiently. The pilot is experienced and capable of providing these specialized services. Additionally, their helicopters are specially equipped to provide these services as not all contractors are. Other contractors were contacted but could not be reached. Furthermore, a HePS was done requesting quotes for helicopter services. Airborne Aviation was awarded the HePS. However, fire suppression was not on the list of services required (see attached). Therefore, there was no contract with any aviation company to provide fire suppression services. Current and future contracts shall include fire suppression services.

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) appropriate written delegated procurement authority; 2) completed mandatory training; and 3) who SPO may contact for follow up inquiry, if any.

(Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	E-mail Address
Ryan Peralta	DLNR / DOFAW	808-973-9784	ryan.k.peralta@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.

I certify that the information provided is to the best of my knowledge, true and correct.

William

 Department Head Signature

Department Head Signature

3/4/13

Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's determination that the rapidly spreading wildfire was an immediate threat to the native forest, rare plants, and nearby homes. Containment and control of the wildfire was necessary to protect the life and safety of nearby civilians. HRS section 103D-310(c) and HAR section 3-122-112, (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. When processing payment to vendor the department shall attach a current compliant HCE certificate with the invoice for payment. If there are any questions, please contact Wendy Ebisui at 586-0563, or wendy.mo.ebisui@hawaii.gov.

Approved

Disapproved

No Action Required

Clara S. Fujita
 Chief Procurement Officer Signature

3/15/2013

Date