



STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

'13 FEB -7 A8:00

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: DHS/HPHA/CPO
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 12/8 - 12/15/2012	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
Raw sewage from a broken sewer line serving Puahala Homes spilled out from the manhole fronting the HPHA's administrative office causing a potential health and safety hazard.

4. Vendor/Contractor/Service Provider Name: Clean Sewer Lines	5. Amount of Request: \$ 48,500.00 (estimate) 47,599.84 @ 2/11/13
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6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
Clean Sewer Lines capped the broken sewer line that serves Puahala Homes and redirected the raw sewage to another manhole (collection point) within the HPHA School Street campus to prevent raw sewage from spilling onto the property and into the street gutter creating a health and safety hazard. The vendor also installed a submersible pump, check valves, sewer pipes, piping fixtures, and safety barricades that stretches from the faulty sewer manhole to the redirected sewer manhole across the HPHA campus.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.
Due to time considerations and the potential for a health and safety hazard, it was not practical for HPHA to obtain three quotes. The State Department of Health would monetarily fine the HPHA should the raw sewage back up onto the property and flow into the street gutter creating a health and safety hazard. Clean Sewer Lines was recommended by the contractor who recently performed site improvements to Puahala Homes.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

<u>Name</u>	<u>Division/Agency</u>	<u>Phone Number</u>	<u>E-mail Address</u>
Barbara Arashiro	HPHA/Office of the ED	832-4694	barbara.e.arashiro@hawaii.gov
*Rick Sogana	HPHA	832-6038	rick.t.sogana@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.



 Department Head Signature

FEB 04 2013

 Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's determination that capping the broken sewer line and redirecting the raw sewage was necessary for preventing a potential health and safety hazard. HRS §103D-310(c) and HAR §3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. When processing payment to vendor the department shall attach a current compliant HCE certificate with the invoice for payment. If there are any questions, please contact Wendy Ebisui at 586-0563, or wendy.mo.ebisui@hawaii.gov.

Approved Disapproved No Action Required

 2/11/2013

 Chief Procurement Officer Signature Date