



DOFAW - SPO - 13 - 0102  
12/18/20 P2:16

### STATE PROCUREMENT OFFICE EMERGENCY PROCUREMENT

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer  
FROM: LAND AND NATURAL RESOURCES  
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: May 28, 2012 - June 6, 2012	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.  
 \*\*REVISED VENDOR ATTACHMENT AS OF 12/17/2012\*\* (See below and attached)

This was an emergency response to a wildfire on Milolii Ridge, Na Pali-Kona Forest Reserve that burned 200 acres of native and planted forest watershed. 2 Federally listed endangered plants were growing next to the fireline and were kept from being consumed by the fire. 5 more listed plants were within 1/4 mile of the advancing fire. The public use in this area is for game hunting, hiking, and bird watching when the fire started. The public's safety was critically compromised as a result of the fast moving forest fire burning grass, Slash Pines, Koa, pukiawe, and lantana. Thick smoke, flames, steep terrain, and reduced visibility posed a serious safety factor in human survival.

4. Vendor/Contractor/Service Provider Name: See attachment #1: Vendor List: REVISED (dated 12/17/2012).	5. Amount of Request: \$ 20,726.12
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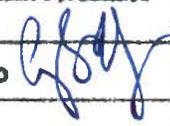
6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.

Food vendors were used to provide meals for all firefighters, lodging was provided to off island crews involved in the fire fight. Equipment vendors were used to repair fire apparatus and the supplies associated with support services functions. Kauai Fire Department crew costs were incurred as they provided hand crews to assist DOFAW personnel in building a firebreak around the perimeter of this fire. Lodging vendors such as Banyan Harbor and Kauai Inn were used to shelter responding fire & administrative support personnel, as no facilities exist in the locale of the fire. Rental car agencies (Enterprise and Alamo) were used to rent 4WD (4X4) jeeps, vans, and other vehicles, as there is no DAGS surplus on Kauai, and no other vehicles that could successfully navigate the remote, off-road locations to transport staff.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.

Availability and location of all listed vendors was of primary importance in the selection process because of the close proximity of their business to the fire operations and support functions (food vendors, equipment rental services, office supply and other supply vendors). The Kauai Fire Department hand crew was utilized through a cooperative agreement and because they are certified wildland firefighters trained to work in the forested fire environment.

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) appropriate written delegated procurement authority; 2) completed mandatory training; and 3) who SPO may contact for follow up inquiry, if any.  
(Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	E-mail Address
Gregory Yukumoto 	Forestry & Wildlife	808-587-4183	gregory.s.yukumoto@hawaii.gov

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.*

 \_\_\_\_\_ 12/18/12  
 Department Head Signature Date

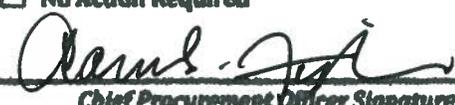
**For Chief Procurement Officer Use Only**

Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's determination that immediate action was necessary to avoid serious damage to the natural resources of Milolii Ridge, Na Pali-Kona Forest Reserve. This approval is contingent upon vendor being compliant with HRS section 103D-310(c) and HAR section 3-122-112, (i.e. any vendor whose award is \$2,500 or over, is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. When processing payment to vendor the department shall attach a current compliant HCE certificate with the invoice for payment.

If there are any questions, please contact Kevin Takaesu at 586-0568, or kevin.s.takaesu@hawaii.gov.

Approved       Disapproved       No Action Required

 1/14/2013  
 Chief Procurement Officer Signature Date

Attachment #1

VENDOR LIST - MILOLI'I FIRE - REVISED  
 AS OF 12/17/2012

HCFE

CATEGORY	OBJ CODE	PO/pCard	VENDOR	PURCHASES
Air Travel	4200	pCard	Hawaiian Airlines	\$ 4,882.20
Car Rental	4200	pCard	Enterprise Rent-A-Car	\$ 1,695.00
Supplies	3000	pCard	Puhi Industrial Parts & Bearing LLC	\$ 428.80
Supplies	3000	pCard	Service Rentals & Supplies, Inc.	\$ 416.62
Car Rental	4200	pCard	Alamo Rent-A-Car	\$ 413.00
Supplies	3110	pCard	Service Rentals & Supplies, Inc.	\$ 408.20
Car Rental	4200	pCard	National Car Rental	\$ 355.00
Supplies	3000	pCard	Home Depot	\$ 225.06
Air Travel	4200	pCard	Island Air	\$ 152.60
Supplies	3000	pCard	M. Tanaka Store, Inc.	\$ 126.33
Air Travel	4200	pCard	Mokulele	\$ 55.00
Room Charges	4200	PO	Banyan Harbor	\$ 3,429.81
Support Svcs	7180	PO	Director of Finance - County of Kauai	\$ 2,759.50
Room Charges	4200	PO	The Kauai Inn	\$ 2,540.61
Supplies	3000	PO	Costco	\$ 2,193.06
Supplies	3000	PO	OfficeMax	\$ 266.04
Supplies	3000	PO	Lihue Ace/Crafts	\$ 263.31
Equip Supplies	3130	PO	Pacific Service And Development	\$ 115.98
<b>TOTAL</b>				<b>\$ 20,726.12</b>

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