



STATE PROCUREMENT OFFICE  
EMERGENCY PROCUREMENT

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STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: D.O.T/HARBORS DIV./OAHU MAINTENANCE

*Name of Requesting Department*

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: Oct. 3, 2012	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.  
 This sewer lift station is maintained on a daily basis and no oil, grease was found in the wet well prior to this date 10/03/2012. On Oct. 3, 2012, the sewer line lift station signaled an alarm at Pier 38 because of clogging in the sewer pumps. The system was shut down immediately. In response to the alarm, the Harbors Division opened the well. The shut down causes the sewer discharge to back up 11 feet of the 15 feet deep wet well with 4 feet of additional containment available. The liquid contents were discolored mix of the water that could be petroleum oil or grease. There were other clothing material and plastic debris in the well. The suspect oil and grease cannot be pumped into the City & County sewer system. Contractors were called to remove the unknown oil and grease. Of the five vendors called, only Pacific Commercial Services responded offered to remove the unknown oil, grease, sewage from this wet well. To repair the pumps, the unknown oil, (See attached)

4. Vendor/Contractor/Service Provider Name: Pacific Commercial Services, LLC	5. Amount of Request: \$ 19,229.05
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6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.  
 The unknown oil/grease mixed with plastic and other debris and sewage was treated as an unknown liquid and possibly containing petroleum material and as hazardous waste. Only one of possible 5 contractors with the capability responded to the Harbors Division to remove the liquid and solid material, test, and dispose of the waste. The wastewater and debris had to be removed to a lower depth of water in order to access and repair the sewer line pumps. Action was needed quickly to prevent an overspill of the 15 foot deep wet well. An overspill would be an illicit discharge and a clean water violation.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.  
 Pacific Commercial Services, LLC was procured because they were the only one of 5 contractors that responded and could perform the work in a timely manner, and remove and properly dispose of this potentially hazardous waste. Other contractors were called (PENCO, UNITEK, Oahu Pumping Service, GECKO Service, Charlie's Pumping) on 10/03/2012 but did not submit a bid because of this unknown and potentially hazardous waste that was found in the sewer wet well at pier 38 Fishing Village.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

\*Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	E-mail Address
Davis Yogi <i>DY</i>	DOT/HARBORS DIV./	808-587-1928	davis.k.yogi@hawaii.gov
			<i>DG</i>

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.**

*[Handwritten Signature]*

NOV 02 2012

Department Head Signature

Date

**For Chief Procurement Officer Use Only**

Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's determination that removal of unknown grease and oil from sewer well at pump station at Pier 38 was necessary for the safe operation of the sewer pump station and for the health and safety of the businesses at the pier. This approval is contingent upon vendor being compliant with HRS §103D-310(c) and HAR §3-122-112 and award is required to be posted on the Awards Reporting System. When processing payment to vendor the department shall attach a current compliant HCE compliance certificate with the invoice for payment.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or [bonnie.a.kahakui@hawaii.gov](mailto:bonnie.a.kahakui@hawaii.gov).

Approved       Disapproved       No Action Required

*[Handwritten Signature]*      11/5/2012  
 Chief Procurement Officer Signature      Date

3. (See attached)

(continued) grease had to be removed and set aside in 55 gallon drums for laboratory testing. Not repairing the pumps would have meant the entire pier 38 fishing village would have to be closed because no water could be permitted to enter the sewer system. Therefore, without a working pump for the sewer system, no water could be used affecting the restrooms, restaurant operations, and other businesses would have to be closed due to health and safety issues.