



STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

12 JUN 29 P1:25

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer
FROM: LAND AND NATURAL RESOURCES
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: June 25, 2012 - June 28, 2012
2. After-the-Fact: [] Yes [x] No

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
This is an emergency response to a wildfire on Hikimo'e Ridge in the Pu'u Ka Pele Forest Reserve that has consumed, to date, approximately 400 acres of native and planted forested watershed. There are federally listed endangered plants that are under current threat of being consumed. There are other threatened and endangered (T&E) species within 1-2 miles of the advancing line. The public use in this area is for game hunting, hiking, and bird watching. The public's safety was critically compromised prompting the notification and evacuation of campers within the immediate area. Thick smoke, flames, steep terrain, and reduced visibility posed a serious safety factor in human survival, and strong winds (25+ mph) have caused "spot fires" where embers had been carried to other areas. This adds to the unpredictable nature of the fire and increases the danger, especially within proximity of human dwellings, structures, and inhabited areas. This fire has been assigned the incident #KI-12-0002.

4. Vendor/Contractor/Service Provider Name: See Attachment #1: Vendor List (as of date 6/28/2012). This list is as of today's date, 6/28/12, and is still ongoing.
5. Amount of Request: \$ 84,772.50

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
Primary costs involved the rental of helicopter services (Windward Aviation and Jack Harter Helicopters) for survey, safety flyby, and water bucket drops; bulldozers and heavy machinery and equipment from private contract vendors (Wailani Enterprise and Jerry Lewis) in order to build fire lines and breaks to prevent the forest fire from further spread and threat; various food vendors were used (Foodland, Ishihara Market, Smiley's, and Contemporary Catering dba Mark's Place) to provide meals for the firefighters; lodging was provided to off-island crews involved in the fire fighting activities (Prosser Realty dba Banyan Harbor and Tip Top Motel).

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.
Availability and location of private contractor (equipment supply) vendors was utilized because of the close proximity of their businesses to the fire operations and support functions: Wailani Enterprise and Jerry Lewis. These vendors had the dozers and equipment necessary for the Division to use to fight and properly suppress the fire. The equipment is not only needed and necessary to build fire lines and breaks, but to provide safety barriers and pathways for the firefighters. Windward Aviation has a current contract with the State, however for Maui County (IFB-DOFAW-11-M2), but was mobilized for Kauai due to the lack of available air support. This also necessitated the use of Jack Hart Heli, who previously provided contract services for Kauai DOFAW. It was necessary to maintain 3-4 helicopters in the air for water drops and safety flyby; since the current contract vendor (Airborne Aviation) had a helicopter malfunction, it was necessary to contact Windward Aviation and Jack Hart Helicopters to provide additional air support for safety.

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) appropriate written delegated procurement authority; 2) completed mandatory training; and 3) who SPO may contact for follow up inquiry, if any.

(Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	E-mail Address
Wayne F Ching <i>we</i>	Forestry & Wildlife	808-587-4179	wayne.f.ching@hawaii.gov
Gregory Yukumoto <i>gfy</i>	Forestry & Wildlife	808-587-4183	gregory.a.yukumoto@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.

[Signature]

Department Head Signature

6/28/12

Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Conditional approval is granted based on the department's determination that response to the wildfire on Hikimo'e Ridge in the Pu'u Ka Pele Reserve was necessary to protect the general public and minimize risk to endangered plants and species. This conditional approval is contingent upon vendors being compliant with HRS section 103D-310(c) and HAR section 3-122-112, (i.e. each vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. When processing payment to vendors the department is required to attach a current compliant HCE certificate with each invoice for payment.

As a reminder, individual(s) participating in procurement activities are required to be in compliance with Procurement Delegation No. 2010-01 and Amendment 1, and Procurement Circular No. 2010-05, *Statewide Procurement Training*, as appropriate.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or bonnie.a.kahakui@hawaii.gov.

Approved

Disapproved

No Action Required

[Signature] 7/9/2012

Chief Procurement Officer Signature

Date

Attachment #1

VENDOR LIST

<u>CATEGORY</u>	<u>OBJECT</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>
Meal Vendor	3350	Foodland	\$5,200.00
Meal Vendor	3350	Ishihara Market, Inc.	\$5,400.00
Meal Vendor	3350	Smiley's	\$5,000.00
Meal Vendor	3350	Contemporary Catering dba Mark's Place	\$5,200.00
Lodging	4200	Prosser Realty dba Banyan Harbor Hotel	\$8,000.00
Lodging	4200	Tip Top Motel Restaurant & Bakery	\$8,000.00
Equipment	5621	Wallani Enterprise	\$8,000.00
Equipment	5621	Jerry Lewis	\$8,000.00
Helicopter	5610	Windward Aviation, Inc.	\$21,972.50
Helicopter	5610	Jack Harter Helicopters, Inc.	\$10,000.00
			<u>\$84,772.50</u>

EP 12-0510