



STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer
FROM: LAND AND NATURAL RESOURCES
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: May 28, 2012 - June 6, 2012	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.

This was an emergency response to a wildfire on Milolii Ridge, Na Pali-Kona Forest Reserve that burned 200 acres of native and planted forest watershed. 2 Federally listed endangered plants were growing next to the fireline and were kept from being consumed by the fire. 5 more listed plants were within 1/4 mile of the advancing fire. The public use in this area is for game hunting, hiking, and bird watching when the fire started. The public's safety was critically compromised as a result of the fast moving forest fire burning grass, Slash Pines, Koa, pukiawe, and lantana. Thick smoke, flames, steep terrain, and reduced visibility posed a serious safety factor in human survival.

4. Vendor/Contractor/Service Provider Name: See attachment #1: Vendor List.	5. Amount of Request: \$ 441,810.10 \$ 7,610.10 <i>6/29/12 per email</i>
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6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.

Primary cost of fire suppression involved the hiring of Maxiscape Helicopter Tours dba Airborne Aviation (IFB No. DOFAW-10-KI) to do waterbucket drops to suppress and prevent the forest fire from further spread and threat. Food vendors were used to provide meals for all firefighters, lodging was provided to off island crews involved in the fire fight. Equipment vendors were used to repair fire apparatus and the supplies associated with support services functions. Kauai Fire Department crew costs were incurred as they provided hand crews to assist DOFAW personnel in building a firebreak around the perimeter of this fire.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.

The helicopter company was the district's contractor thru IFB process. Availability and location of other vendors was utilized because of the close proximity of their business to the fire operations and support functions. The Kauai Fire Department hand crew was utilized through a cooperative agreement and because they are certified wildland firefighters trained to work in the forested fire environment.

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) appropriate written delegated procurement authority; 2) completed mandatory training; and 3) who SPO may contact for follow up inquiry, if any.

(Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	E-mail Address
Wayne F Ching	Forestry & Wildlife	808-587-4173	wayne.f.ching@hawaii.gov
Gregory Yukumoto	Forestry & Wildlife	808-587-4183	gregory.s.yukumoto@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.

PJC

Wayne F. Ching

6/26/12

Department Head Signature

Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

According to the department, Airborne Aviation was inadvertently listed on this emergency procurement request. When processing payment to Airborne Aviation the department shall ensure they are Hawaii Compliance Express compliant. Awards \$2,500 or greater are required to be posted on the Awards Reporting System.

As a reminder, individual(s) participating in procurement activities are required to be in compliance with Procurement Delegation No. 2010-01 and Amendment 1, and Procurement Circular No. 2010-05, *Statewide Procurement Training*, as appropriate.

If there are any questions, please contact Kevin Takaesu at 586-0568, or kevin.s.takaesu@hawaii.gov.

Approved

Disapproved

No Action Required

Kevin S. Takaesu
Chief Procurement Officer Signature

6/29/2012
Date

ATTACHMENT #1

VENDOR LIST

<u>CATEGORY</u>	<u>OBJ CODE</u>	<u>VENDOR</u>	<u>TOTAL</u>	<u>PO#</u>
Helicopter Svc	5610	Airborne Aviation	\$134,200.00	C23105
Meals	3350	Comtemporary Flavors Catering	\$1,095.83	C23057
Meals	3350	Ishihara Market, Ltd.	\$3,218.28	C23060
Meals	3350	Richie's	\$1,496.00	C23103
Meals	3350	Smiley's	\$1,799.99	C23061
			<u><u>\$141,810.10</u></u>	

*6/29/12
KT
per
email*

\$ 7,610.10 KT