

STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

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STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: DHS/Hawaii Public Housing Authority
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 3/15 - 6/13/12
2. After-the-Fact: [X] Yes [] No

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety. In the last several months, several violent incidents involving non-tenants, including 2 stabbings that resulted in a death, occurred at Mayor Wright Homes. Mayor Wright Homes is a 364-unit federally funded low income public housing located in Honolulu that is managed by the Hawaii Public Housing Authority. A reassessment of the security needs at Mayor Wright Homes was conducted by the HPHA and it was determined that although there is a security contractor in place, a stronger security presence is needed. The most recent incident occurred less than one week ago.

4. Vendor/Contractor/Service Provider Name: Matt Levi Corporation dba Matt Levi Investigations
5. Amount of Request: \$ 181,020.00

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary. Furnish temporary security services to include a 24-hour gate guard and a roving patrol. The services are necessary due to the cancellation of the contract for security services with the existing contractor. Due to a reassessment of the security needs at Mayor Wright Homes in light of the recent violence, the Hawaii Public Housing Authority determined a need for a stronger presence of security. Matt Levi Corporation dba Matt Levi Investigations employs security officers who have law enforcement background such as police officers, sheriffs and/or prison guards. It is necessary to establish a stronger security presence to secure and stabilize the property.

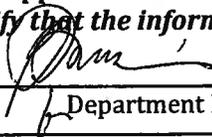
7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted. The HPHA contacted several security guard companies, the Honolulu Police Department and the Sheriff's Division to provide temporary security services. Everyone contacted either declined or refused to sign the state contract except for Matt Levi Corporation dba Matt Levi Investigations. Additionally, six security companies were listed in the Hawaii Compliance Express (HCE) as "non-compliant" or not registered in the HCE.

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) appropriate written delegated procurement authority; 2) completed mandatory training; and 3) who SPO may contact for follow up inquiry, if any.

(Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	E-mail Address
Rick Sogawa	HPHA/CPO	832-6038	rick.t.sogawa@hawaii.gov
Barbara Arashiro	HPHA/CPO	832-4694	barbara.e.arashiro@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided is to the best of my knowledge, true and correct.



Department Head Signature

3/19/12

Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

The agency has been long aware of violent crimes periodically being committed in the Mayor Wright Homes (MWH). To mitigate these incidents, the agency had a security contract in place before, during and after the criminal incidents noted. The Honolulu Police Department also made patrols of the area. The agency elected to partially terminate the existing security contract for MWH based on convenience and to continue the contracts for security services for the other housing complexes (Kamehameha Homes and Kaahumanu Homes).

Emergency procurements are to address unanticipated serious situations that require immediate action by a governmental agency that may affect the health and safety of the general public, and not to replace an existing contract that was terminated by the agency for convenience. Request is disapproved as it does not meet the requirements for an emergency procurement.

As this is a procurement violation, agency shall submit form SPO-016 by April 26, 2012, for all services rendered and is required to use the appropriate method of procurement to obtain the necessary services. If there are any questions, please contact Kevin Takaesu at 586-0568, or kevin.s.takaesu@hawaii.gov.

Approved

Disapproved

No Action Required



Chief Procurement Officer Signature

Date