

STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

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STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: TRANSPORTATION - AIRPORTS DIVISION
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 02/21/2012	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
 During a routine monthly test of the emergency generators at the Honolulu International Airport, one of the main breakers which supplies critical loads (elevators, lighting, computer and security systems, etc.) at the Interisland terminal failed causing a power failure to these loads and the resulting failure affected the emergency generator operation. The test occurred during the early morning of 2/21/2012. The airport electrical staff was unable to restore permanent power to the critical loads in time for the early morning operations of the Interisland terminal airport users which caused delays and safety issues to the general public. Emergency repairs allowed the generator to operate manually by bypassing the safety devices. GE was brought in (breaker manufacturer) to investigate and to come up with a power restoration plan to put the critical loads back on normal power.

4. Vendor/Contractor/Service Provider Name: GE INTERNATIONAL, INC.	5. Amount of Request: \$ 44,300.00
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6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
 Provide emergency field engineering services to provide technical support with isolating an existing GE switchgear at the Honolulu International Airport - Interisland Terminal building. Provide one each refurbished electrical breaker complete with installation and test the breaker; remove old breaker and repair as necessary. Due to the high voltage of the switchgear, and the lack of training and protective personal equipment, the DOTA had to hire GE personnel to do the work.

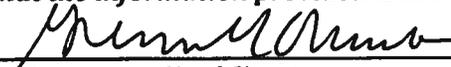
7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.
 GE was brought on board since they are the manufacturer of the breaker and the switchgear. GE is also very familiar with the airport power systems.

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) appropriate written delegated procurement authority; 2) completed mandatory training; and 3) who SPO may contact for follow up inquiry, if any.

(Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	E-mail Address
Benton Ho	DOT - Airports Division	808-838-8804	benton.ho@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.



 Department Head Signature

MAR 13 2012

 Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's determination that the replacement of the breaker was the only option in responding to the immediate needs of the situation due to potential hazard and threat to public safety and health. This approval is contingent upon vendor being compliant with HRS §103D-310(c) and HAR §3-122-112 and award is required to be posted on the Awards Reporting System. When processing payment to vendor the department shall attach a current compliant HCE compliance certificate with the invoice for payment.

If there are any questions, please contact Donn Tsuruda-Kashiwabara at 586-0565 or donna.tsuruda-kashiwabara@hawaii.gov.

Approved Disapproved No Action Required



 Chief Procurement Officer Signature

4/3/2012

 Date