



STATE PROCUREMENT OFFICE  
EMERGENCY PROCUREMENT

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STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Dept. of Defense Engineering Office  
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 1/18/2012	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.  
The emergency is an unanticipated and unexpected 10 " water main leak under the City and County Diamond Head Road roadway if not repaired immediately, based on the size of the leak and from the Board of Water Supply input, the pipe has an extremely high risk of bursting. The existing leak was clocked at 15 gallons per minute and the location of the leak is creating a hazardous situation of a potential roadway collapse that would endanger public safety and increase liability to the state. Because of the urgency of the situation, the City and County has allowed us to get the necessary permits concurrently with executing the repair work ( within 48 hours ).

4. Vendor/Contractor/Service Provider Name:  
Alakai Mechanical Corporation

5. Amount of Request:  
\$ 14,900.00 (estimate)

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.  
Uncover water pipe by digging up the roadway at 22nd Avenue and Diamond Head Road. Repair water pipe break, refill and repair road and provide special duty HPD for traffic control. The water is leaking at 15 gallons per minute which has a high probability of bursting and creating a sinkhole resulting of the collapsing of the road that would endanger public safety, cause increase damage to state and city and county property, and increase liability to the state.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.

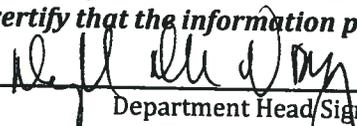
Alakai Mechanical was the only available vendor to do the work immediately and that was HCE compliant.

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) appropriate written delegated procurement authority; 2) completed mandatory training; and 3) who SPO may contact for follow up inquiry, if any.

(Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	E-mail Address
Evelyn Kobayashi	ASO/State Fiscal Office HIADMF	733-4259	ekobayashi@dod.hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.  
I certify that the information provided is to the best of my knowledge, true and correct.**



Department Head Signature

2/10/12

Date

**For Chief Procurement Officer Use Only**

Chief Procurement Officer (CPO) Comments:

This award is required to be posted on the Awards Reporting System. If there are any questions, please contact Bonnie Kahakui at 587-4702, or bonnie.a.kahakui@hawaii.gov.

- Approved     
  Disapproved     
  No Action Required



Chief Procurement Officer Signature

2/21/2012

Date