



STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

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STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Dept. of Defense Engineering Office
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 1/18/2012	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
The emergency is an unanticipated and unexpected 10 " water main leak under the City and County Diamond Head Road roadway if not repaired immediately, based on the size of the leak and from the Board of Water Supply input, the pipe has an extremely high risk of bursting. The existing leak was clocked at 15 gallons per minute and the location of the leak is creating a hazardous situation of a potential roadway collapse that would endanger public safety and increase liability to the state. Because of the urgency of the situation, the City and County has allowed us to get the necessary permits concurrently with executing the repair work (within 48 hours).

4. Vendor/Contractor/Service Provider Name: Alakai Mechanical Corporation	5. Amount of Request: \$ 14,900.00 (estimate)
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6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
Uncover water pipe by digging up the roadway at 22nd Avenue and Diamond Head Road. Repair water pipe break, refill and repair road and provide special duty HPD for traffic control. The water is leaking at 15 gallons per minute which has a high probability of bursting and creating a sinkhole resulting of the collapsing of the road that would endanger public safety, cause increase damage to state and city and county property, and increase liability to the state.

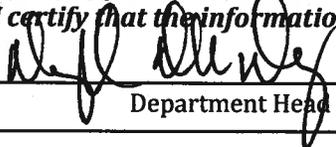
7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.
Alakai Mechanical was the only available vendor to do the work immediately and that was HCE compliant.

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) appropriate written delegated procurement authority; 2) completed mandatory training; and 3) who SPO may contact for follow up inquiry, if any.

(Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	E-mail Address
Neal Mitsuyoshi	HIENG	733-4250	nmitsuyoshi@dod.hawaii.gov
Cathy Siu	HIENG	733-4041	csiu@dod.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided is to the best of my knowledge, true and correct.



Department Head Signature

1/19/12

Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

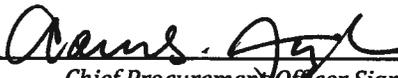
Procurement Delegation No. 2010-01, Amendment 1 states "...procurement requests submitted to the SPO from departmental personnel without written delegated procurement authority and the appropriate mandatory procurement training will be returned." The SPO has received from the department the appropriate form SPO-036 for the individuals names in No. 8, however emergency procurement has not been delegated and SPO has no record of attendance at the appropriate mandatory procurement training for Cathy Siu.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or bonnie.a.kahakui@hawaii.gov.

Approved

Disapproved

No Action Required

 2/6/2012
 Chief Procurement Officer Signature Date