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STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: DAGS/CSD

Name of Requesting Department

[Handwritten signature]

Pursuant to HRS § 103D-307 and Subchapter 10, HAR Chapter 3-122, the Department requests approval for the following:

1. Date or period of Emergency: 6/8/11-6/9/11
2. After-the-Fact: [X] Yes [] No

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
DAGS plumbers were not available and a contractor had to be called to stop a water leak that could not be traced. The leak was occurring in the wall and may have been an electrical hazard and/or leaking may have worsen. Plant Quarantine Bldg.

4. Vendor/Contractor Name: Honolulu Plumbing
5. Amount of Request: \$ 1,409.18

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
The contractor provided investigation and repairing of water leak in copper pipe.

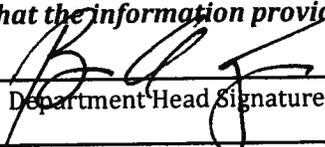
7. State the reason(s) the vendor/contractor was selected. Explain what competition, as is practicable, was conducted.
The contractor was selected because they have responded timely and provided quality work for reasonable prices for emergency work.

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) appropriate written delegated procurement authority; and 2) completed mandatory training.
 (Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	e-mail address
Glenn Nishimoto	DAGS/CSD	831-6741	glenn.k.nishimoto@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.

I certify that the information provided is to the best of my knowledge, true and correct.


 Department Head Signature

8/5/11
 Date

For Chief Procurement Officer Use Only

9. Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's determination that repairing the water leak was necessary due to potential safety concerns had the situation resulted into an electrical hazard or significant water damage. This award is required to be posted on the Awards Reporting System.

Approved Disapproved No Action Required


 Chief Procurement Officer Signature 8/8/11 Date