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STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Health
Name of Requesting Department

Pursuant to HRS § 103D-307 and Subchapter 10, HAR Chapter 3-122, the Department requests approval for the following:

1. Date or period of Emergency: 5/13/2011

2. After-the-Fact: Yes No

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
After receiving the water bill for Ala Moana Health Center it was apparent that there was a water leak some where in or around the health center. After contacting Central Services to inform them of the leak, they sent workers out to investigate. Once they found the source of the leak, they called the contractor to excavate and repair a 3" water main break that had to be repaired quickly.

4. Vendor/Contractor Name: Regent Plumbing Inc.

5. Amount of Request:
\$ 13,661.64

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.

SEE ATTACHED MEMO

7. State the reason(s) the vendor/contractor was selected. Explain what competition, as is practicable, was conducted.

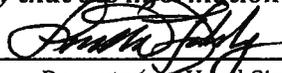
SEE ATTACHED MEMO

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) appropriate written delegated procurement authority; and 2) completed mandatory training.
 (Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	e-mail address
Sharon S. Abe	DOH/ASO	586-4499	sharon.abe@doh.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.

I certify that the information provided is to the best of my knowledge, true and correct.



Department Head Signature

8/20/11
Date

For Chief Procurement Officer Use Only

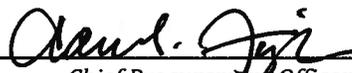
9. Chief Procurement Officer (CPO) Comments:

Request is disapproved as no response has been received to SPO's request for additional information.

Approved

Disapproved

No Action Required



Chief Procurement Officer Signature

8/8/2011

Date