



STATE PROCUREMENT OFFICE  
EMERGENCY PROCUREMENT

2011-1963

'11 AUG -3 P2:10

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer  
FROM: Public Safety / Maui Community Correctional Center  
Name of Requesting Department

Pursuant to HRS § 103D-307 and Subchapter 10, HAR Chapter 3-122, the Department requests approval for the following:

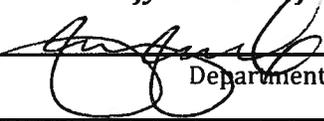
1. Date or period of Emergency: 30-Jun-11		2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety. On June 30, 2011, it was discovered that water had infiltrated the electrical conduit providing power to the GEM 80 Door Control Computer system. This presented a safety hazard to the staff, and inmates, as had the water caused a short in the GEM 80 system, the facility could have loss control of its door locking system.  June 30, 2011, 9:30 am emailed SPO of the situation (copy attached)			
4. Vendor/Contractor Name: Lau Hee Electric, Inc 306 Hiolani Street Makawao, HI 96768		5. Amount of Request: \$ 666.67	
6. Describe in detail the emergency goods, services, or construction and explain why it is necessary. The electrician had to trouble shoot the the conduit to locate the leak, facility personnel then repaired the leak in the water line.			
7. State the reason(s) the vendor/contractor was selected. Explain what competition, as is practicable, was conducted. Lau Hee Electric was chosen because of his familiarity with the facility's electrical system and availability at that time.			

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) appropriate written delegated procurement authority; and 2) completed mandatory training.  
 (Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	e-mail address
James Hirano (Acting Warden)	PSD/MCCC	243-5861 x 306	james.m.hirano@hawaii.gov
Lesile Maeda (Bldg Maint Sup)	PSD/MCCC	243-5861 x358	lesile.r.maeda@hawaii.gov
John Borders (CIP-Coordinator)	PSD/ASO-CIP	587-3463	john.s.borders@hawaii.gov
Marc Yamamoto (PSS IV) <i>msy 8/2</i>	PSD-ASO-PC	587-1215	marc.s.yamamoto@hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.

I certify that the information provided is to the best of my knowledge, true and correct.



Department Head Signature

*8/2/11*

Date

**For Chief Procurement Officer Use Only**

9. Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's determination that the repair of the water leak that was infiltrating the electrical conduit of the GEM 80 Door Control Computer System was necessary to prevent the loss of property and potential life should the door locking mechanism fail.

- Approved     
  Disapproved     
  No Action Required



Chief Procurement Officer Signature

*8/5/2011*

Date