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STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Land and Natural resources, Land Division, Maui District Land Office (MDLO)
Name of Requesting Department

Pursuant to HRS § 103D-307 and Subchapter 10, HAR Chapter 3-122, the Department requests approval for the following:

1. Date or period of Emergency: 7-Mar-11
2. After-the-Fact: [X] Yes [ ] No

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
Due to high winds several large kiawe trees (about 40 ft. tall) fell over onto an adjacent public highway. The trees were growing on unenclosed State lands situate along Uluniu Road at Kihei, Maui further identified as parcel number 004 of TMK (2) 3-9-007. The trees fell over and blocked the public highway and threatened to damage power lines and nearby residences. Maui Police Department closed Uluniu road to traffic and re-routed pedestrian traffic away from the fallen trees.

4. Vendor/Contractor Name: A.K. Grond Contracting, P.O. Box 868, Kihei, HI 96753-0868
5. Amount of Request: \$ 1,600.00

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
Cut, remove and dispose of trees and related trash and debris. Given the size of the trees, its proximity to the public highway, power-lines and homes; Heavy equipment capable of moving the large heavy limbs in an expeditious manner was required. Immediate action was required in order to eliminate danger to life and property and to re-open access to the public right-of-way.

7. State the reason(s) the vendor/contractor was selected. Explain what competition, as is practicable, was conducted.
The Maui Police Department (MPD) contacted the MDLO at 4:00 p.m. because they were unsuccessful in contacting Maui County Public Works to clear the road. Being the land owner of the fallen tree and given the serious threat the trees caused, MDLO agreed to remove the trees. A MDLO immediately contacted known contractors for bids to remove the trees. In such short notice only one vendor, A.K. Grond Contracting, was willing and able to mobilize and remove the trees within the hour.

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) app written delegated procurement authority; and 2) completed mandatory training.

(Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	e-mail address
Daniel Ornellas	Land Division / MDLO	984-8103	<a href="mailto:daniel.l.ornellas@h">daniel.l.ornellas@h</a>

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.*

*I certify that the information provided is to the best of my knowledge, true and correct.*



Department Head Signature

7/26/11

Date

**For Chief Procurement Officer Use Only**

9. Chief Procurement Officer (CPO) Comments:

Request has been withdrawn by the department.

As a reminder, individual(s) participating in procurement activities are required to be in compliance with Procurement Delegation No. 2010-01 and Amendment 1, and Procurement Circular No. 2010-05, *Statewide Procurement Training*, as appropriate. Procurement requests submitted to the SPO listing departmental personnel without written delegated procurement authority and the appropriate mandatory procurement training will be returned with no action taken.

Approved

Disapproved

No Action Required



Chief Procurement Officer Signature

8/4/2011

Date